

Planning Application #: _____

Date Received: _____

Fee Paid: _____

Receipt #: _____



City of Albany

PLANNING APPLICATION FORM

Please complete the following application to initiate City review of your application. Please be aware that staff may have additional application requirements. For projects requiring Planning and Zoning Commission review, please schedule an appointment with Planning Division staff. The Community Development Department office is open to accept applications Monday, 8:30 AM to 7:00 PM, Tuesday through Thursday 8:30 AM to 5:00 PM, and Friday 8:30 AM to 12:30 PM (closed Noon - 1PM, Mon. -Thu.) at 1000 San Pablo Avenue, Albany, CA 94706 (510) 528-5760.

Fee Schedule (FY 2012-2013)

<input type="checkbox"/> Design Review*	\$1,974 / Admin. \$1,049
<input type="checkbox"/> Parking Exceptions/Reductions - see separate handout*	\$ Actual Cost/Min \$1,944
<input type="checkbox"/> Conditional Use Permit (major)*	\$ Actual Cost/Min \$1,974
<input type="checkbox"/> Conditional Use Permit (minor)*	\$1,049
<input type="checkbox"/> Sign Permit	\$1,409/\$439 Admin.
<input type="checkbox"/> Temporary/Seasonal Conditional Use Permit*	\$439
<input type="checkbox"/> Lot Line Adjustment*	\$ Actual Cost/Min \$1,049
<input type="checkbox"/> Secondary Residential Unit*	\$1,049
<input type="checkbox"/> Parcel/Subdivision Map; Planned Unit Development; Condo Conversion*	\$3,199
<input type="checkbox"/> Variance*	\$3,199
<input type="checkbox"/> Other(s): _____	\$ _____

*When obtaining more than one planning approval, the full amount for the highest fee will apply and $\frac{1}{2}$ fee will be charged for any other ones. General Plan Update Fee \$45 included in the fees above. This fee only needs to be paid once for each separately submitted application.

Job Site Address:		Zoning District:
Property Owner(s) Name:	Phone: Fax:	Email:
Mailing Address:	City:	State/Zip:
Applicant(s) Name (contact person):	Phone: Fax:	Email:
Mailing Address:	City:	State/Zip:

PROJECT DESCRIPTION (Please attach plans if required) _____
