lanning Application #:	Date Received:	
	Fee Paid:	



City of Albany

Receipt #:

PLANNING APPLICATION FORM

Please complete the following application to initiate City review of your application. Please be aware that staff may have additional application requirements. For projects requiring Planning and Zoning Commission review, please schedule an appointment with Planning Division staff. The Community Development Department office is open to accept applications Monday, 8:30 AM to 7:00 PM, Tuesday through Thursday 8:30 AM to 5:00 PM, and Friday 8:30 AM to 12:30 PM (closed Noon - 1PM, Mon. -Thu.) at 1000 San Pablo Avenue, Albany, CA 94706 (510) 528-5760.

Design Review*	\$1,974 / Admin. \$1,049
Parking Exceptions/Reductions - see separate handout*	\$Actual Cost/Min \$1,944
Conditional Use Permit (major)*	\$Actual Cost/Min \$1,974
Conditional Use Permit (minor)*	\$1,049
Sign Permit	\$1,409/\$439 Admin.
Temporary/Seasonal Conditional Use Permit*	\$439
Lot Line Adjustment*	\$Actual Cost/Min \$1,049
Secondary Residential Unit*	\$1,049
Parcel/Subdivision Map; Planned Unit Development; Condo Conversion*	\$3,199
Variance*	\$3,199
Other(s):	\$

^{*}When obtaining more than one planning approval, the full amount for the highest fee will apply and $\frac{1}{2}$ fee will be charged for any other ones. General Plan Update Fee \$45 included in the fees above. This fee only needs to be paid once for each separately submitted application.

Job Site Address:		Zoning District:
Property Owner(s) Name:	Phone: Fax:	Email:
Mailing Address:	City:	State/Zip:
Applicant(s) Name (contact person):	Phone: Fax:	Email:
Mailing Address:	City:	State/Zip:
PROJECT DESCRIPTION (Please attach pl	lans if required)	

GENERAL INFORMATION (Please fill out this Chart or attach sepa	rate plans with inform	nation)
Item	Existing	Proposed
Lot Size? (Express in square feet)		
Gross square footage of all building area (including detached & accessory buildings, garages, etc.)		
What is the Floor Area Ratio (FAR) (see handout on how to measure for residential projects)		
What is your lot coverage?		
What is the amount of impervious surface on the lot?		
What is the maximum height of the building? (see handout on how to measure for residential projects)		
How many dwelling units are on your property?		
How many off-street parking spaces do you have? (front yard parking is not counted unless previously approved by the City)		
What are the dimensions of parking spaces? (give interior dimensions of enclosed parking spaces)	ft. X ft.	ft. Xft.
What is the narrowest width of your driveway?		
Minimum setbacks from structure to property line Front yard:		
Side yards:		
Rear Yard:		
TERMS AND CONDITIONS OF APPLICATION I, the undersigned owner (or authorized agent) of the property herein of the plans submitted and made part of this application in accordance I hereby certify that the information given is true and correct to the	with the provisions o	f the City's ordinances
I understand that the requested approval is for my benefit (or that of approval with or without conditions, and that action is challenged by a against this challenge. I therefore agree to accept this responsibility agree to defend, indemnify and hold the City harmless from any costs, arising from the approval, including without limitation, any award or atparty challenge.	third party, I will be r for defense at the re , claims, penalties, fine	responsible for defence equest of the City and es, judgments, or liabil
For this purposes of this indemnity, the term "City" shall include the Cagents and representatives. For purposes of this indemnity, the term action to dispute, contest, attack, set aside, limit, or modify the approapproval is based, including any action alleging a failure to comply with other laws.	"challenge" means any eval, project conditions	v legal or administrativ s, or any act upon whic
The signature of the property owner is required for all projects. By eare the property owner.	xecuting this form yo	u are affirming that y
Signature of Property Owner Date Signatu	re of Applicant (if dif	ferent) Date

PROJECT ADDRESS:____