

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: June 18, 2012
Reviewed by: BP

SUBJECT: Resolution No. 2012-38, Establishing Rules for the November 6, 2012 Election

REPORT BY: Nicole Almaguer, City Clerk

STAFF RECOMMENDATION

That the Council adopt Resolution No. 2012-38, Establishing Rules for the Conduct of the November 6, 2012 Election.

BACKGROUND

The City is scheduled to hold its Municipal Election on Tuesday, November 6, 2012. Each election year the City Council adopts a Resolution which establishes the rules to be followed throughout the course of the election.

DISCUSSION

Resolution No. 2012-38 is intended to instruct City staff and candidates on certain rules that should be followed during the election, and to serve as guidance to staff in the impartial handling of all candidates.

Staff has prepared the attached "Guide to Nomination and Candidacy for the November 6, 2012 Election" to serve as a reference document regarding the upcoming nomination period. In addition, the Elections Information page on the City's website has been updated and includes a number of reference documents related to the nomination period.

The Guide to Nomination and Candidacy identifies important dates related to the November 6, 2012 Election including the nomination period, which will begin on July 16, 2012 and end on August 10, 2012 (*EC 10220, 10224*). In the event that nomination papers for an incumbent are not filed by August 10, 2012, any qualified person other than the incumbent shall have until Wednesday, August 15, 2012 to file nomination papers (*EC 10225*).

SUSTAINABILITY IMPACT

N/A.

FINANCIAL IMPACT

Per the Resolution, the City does not charge a filing fee, however the candidate is required to pay the Candidate Statement Fee as set by the Alameda County Registrar of Voters.

Attachments

1. Resolution No. 2012-38 Establishing Rules for the Conduct of the November 6, 2012 Election
2. Guide to Nomination and Candidacy Packet