

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: June 18, 2012

Reviewed by: BP

SUBJECT: Temporary Street Closure around Memorial Park for July 4
Celebration

REPORT BY: Penelope Leach, Assistant City Manager/ Community Services
Director

STAFF RECOMMENDATION

That Council authorize the closure of a two-block area of Portland Avenue between Carmel Avenue and Pomona Avenue in front of Memorial Park on July 4 from 8 AM –5 PM for the City’s July 4th celebrations in 2012, 2013 and 2014.

BACKGROUND

The Albany Master Fee Schedule requires an Encroachment Permit for any work or activity that occurs within the public-right-of-way. A specific reference in the Master fee Schedule states that, “*Group permits for special activities in the City r-o-w, (Solano Stroll, etc).* Note: Permit requires Council approval.” The street will be closed to allow more room for food booths, petting zoo, community booths and public safety displays.

DISCUSSION

Due to the closure of Portland between Carmel and Pomona, through traffic may detour on either Thousand Oaks or Washington Avenue. Residents on Romona will only be allowed to travel southbound. Residents on the affected streets and the area surrounding the park will receive a notice regarding the closure at least a week in advance of the event. Staff will be posting the area for “No Parking” four to five days in advance of the event. Police official and Fire officials have been notified of the street closure.

SUSTAINABILITY IMPACT

The July 4 event is a community building event for residents to come together and celebrate. The July 4 event is a waste free event where many residents walk and ride their bikes to park.

FINANCIAL IMPACT

None at this time. Since this is a city-sponsored event, staff recommends waiving the \$26.00 Encroachment Permit Fee.