



City of Albany



ENCROACHMENT PERMIT ORGANIZED GROUP ACTIVITY IN PUBLIC RIGHT OF WAY PERMIT NO. _____

LOCATION: ALBANY BULB

NAME	ADDRESS	Phone No. Normal/Emergency	Business Lic. No. Workers Comp. No.
→ Applicant: <u>BERKELEY EAST BAY HUMANE SOCIETY</u>	<u>2700 9TH ST. BERKELEY, CA 94710</u>	<u>REPRESENTATIVE: ASHLEY HUEN (415) 686-3516</u>	<u>N/A</u>
Owner: <u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Engineer / Architect: <u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Contractor: <u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

TYPE OF WORK

- Sidewalk Curb & Gutter Sewer Street Tree
 Utility Co. Permanent Structure Other: NON PROFIT FUNDRAISER

DESCRIPTION OF EVENT

→ 1 MILE DOG WALK FUNDRAISER 7/29/2012 "BAY TO BARKERS"
STARTS AT 4 PM - EVENT MOSTLY AT GOLDEN WHITE FIELDS PARKING LOT [5 AM - 6 PM]
 Times: 9 AM AM PM to 6 PM AM PM Date: 7/29/2012

REQUIRED CONDITIONS

- All work shall be in accordance with the attached standard conditions.
- No refund after 120 days or work begins; 70% of fee refundable within 120 days provided no work has begun.
- Permanent structures require City Council approval (City Code 14-2).
- CALL USA 1-800-227-2600 before excavating.
- Call for Final Inspection and Sign-Off 48 hr. in advance at (510) 528-5760 (510) 524-9543. N/A
- Special Conditions may be imposed following City review and prior to issuance of this permit.

→ Applicant's Signature: Snicksen Date: 4/10/12

STAFF USE ONLY	
Permit Fee Computation	
Total construction cost subject to fee:	
New construction at 8% of construction cost	
In-Lieu slurry seal fee (when street is out)	
Minimum fee per schedule (if greater than % fee)	
Total Fee due (transfer to fee schedule from) (Utilities to be billed, copy of permit to Finance)	
Special Conditions: Applicant must comply with any Special Conditions imposed by City; no street closures nor traffic stoppage without prior City approval <u>* DOGS MUST BE ON LEASH DURING DOG WALK *</u>	
Issued by: _____	Date: _____
Permit Expiration Date: _____ (not to exceed 180 days from date issued)	
Final Sign Off by: _____	Date: _____

J:\Encroachment Permits\EP Parade Event Typical

CITY OF ALBANY

APR 17 2012

COMMUNITY DEVELOPMENT
DEPARTMENT

(Via email)

City of Albany

ENVIRONMENTAL PROTECTION STATEMENT OF RESPONSIBILITY FOR DISCHARGE & DAMAGE

I. PURPOSE

This statement is to provide notice to property owners, contractors, and others of the responsibility for compliance with Albany Municipal Code (AMC) as it relates to protection of public trees and waterways.

Public Trees: Damage to street trees or other trees locate on public property is considered damage to public property. Damage to trees includes, but is not limited to cutting any amount of trees roots, ripping or tearing of branches, and peeling, tearing, or scarring of tree bark. Damage may cause death and/or a dangerous condition by destabilizing the tree. Restoring a tree is a priority to the City of Albany.

Waterways: The City's storm water runoff system conveys rain water directly to the San Francisco Bay through a network of surface flows, underground pipes, and creek channels. Materials discharged to a sidewalk, street gutter, storm drain or creek can cause creeks and the Bay to become polluted. Any material other than rain water is considered an illicit discharge under the Federal Clean Water Act. Examples of illicit discharge include: concrete wash water, stucco wash water, paint warm water, chemicals, and runoff from stockpiled materials such as dirt aggregate, soil products, and other construction materials.

II. RESPONSIBILITY FOR DAMAGE TO PUBLIC TREES AND/OR ILLICIT DISCHARGE TO WATERWAYS

Public Trees: Pursuant to Albany Municipal Code Section 14-1.2., it is unlawful to cause damage to public property. When a public tree is damaged the cost of the damage and the value of the tree will be calculated by a certified arborist in accordance with International Society of Arboriculture Standards. Because valuable resources such as time, energy and money are invested in trees over many years, the calculated value of a tree can be high. The party damaging the tree is liable for all costs associated with the loss of the tree and the repair or replacement of the tree.

Waterways: Pursuant to Albany Municipal Code Section 15.4, it is unlawful to discharge materials (liquid or solid) to a sidewalk, street, gutter, storm drain or creek. An illicit discharge is defined as "any discharge to the City storm drain system that is not composed entirely of storm water...". The contractor and/or property owner is responsible for all fines and costs associated with the illicit discharge.

III. CERTIFICATION OF COMPLIANCE

I understand that as the applicant I am responsible for any damaged to public trees and/or all illicit discharges resulting from this project and that I am responsible for all fees and fines as a result or non-compliance.

→ Swickson
Permittee (Applicant or Organization Representative)

4/10/12
Date

→ BERKELEY EAST BAY HUMANE SOCIETY
Organization or Business Name

→ Event Location: THE BULB NEAR GOLDEN GATE FIELD

City of Albany

SPECIAL PROVISIONS FOR ENCROACHMENT PERMIT FOR PERMANENT IMPROVEMENT IN CITY RIGHT-OF-WAY

Permit # _____

→ **LOCATION:** N. JOB PARKING LOT TO ALBANY BULB (SEE ATTACHED MAP)

This APPLICATION MUST BE ACCOMPANIED by the DATA and PLANS indicated below:

- Description of Job
- APPROVED Construction Plans and/or Documents
- An Engineer's Estimate of the value of all public improvements and utility services within the public right-of-way
- A Soils Report prepared by a Registered Civil Engineer
- Others: Specify _____

ALL FEES SHALL BE PAID AND DEPOSITS MADE PRIOR TO THE ISSUANCE OF THIS PERMIT: except Utility Companies. Utility Companies will be invoiced.

Standards/Specification:

The following conditions and provisions of the Albany Municipal Code apply to this permit. All work shall be in accordance with City Standard Specifications and Drawings.

Commencement of Work

The permittee shall begin the work or use authorized by a permit issued pursuant to this chapter within ninety (90) days from the date of the issuance unless a different period is stated in the permit, or an extension of time is granted by the Director of Community Development * Environmental Resources. If the work or use is not begun accordingly, the permit shall become void.

INSPECTION

In general, inspection producers and requirements shall be as established by the Director of Community Development & Environmental Resources. Unless specifically exempted by the City Code, no encroachment work shall take place without inspection by the Director of Community Development & Environmental Resources or his/her authorized agent. Inspections by the City must be requested at least TWENTY-FOUR (24) HOURS (excluding weekends) IN ADVANCE of the work to be performed. No work shall be performed on weekends without PRIOR AUTHORIZATION of the Director of Community Development & Environmental Resources.

DISPLAY OF PERMIT

The permittee shall keep a copy of this permit at the site of the work, or in the cab of a vehicle when movement on a public street is involved. The permit shall be shown to any authorized representative of the Director of Community Development & Environmental Resources or Law Enforcement Officer on demand.

ACCEPTANCE OF PERMIT BY APPLICANT

Acceptance by the applicant of the permit shall be conclusive evidence of the reasonableness of the terms imposed and shall constitute a waiver of any right to legislative determination thereof..

NON-ASSIGNMENT OF PERMIT

Permits shall only be issued only to the person making application and may not be assigned to another person by the permittee. If any permittee assigns his permit to another, the permit will be revoked.

CHANGES IN PERMIT AND WORK

No work may be made in the location, dimensions, character, or duration of the encroachment or use as granted by the permit except upon written authorization of the Director of Community Development & Environmental Resources.

City of Albany

EXCAVATION OF PAVED STREETS

No excavations shall be permitted within the paved area of the public streets unless the applicant can prove to the satisfaction of the Director of Community Development & Environmental Resources that the following conditions exist:

1. Boring of the utility is not feasible; and
2. No reasonable alternative utility arrangement is available outside the paved street area; and
3. The cut area and an adjacent area shall be resurfaced as approved by the Director of Community Development & Environmental Resources. The limits of resurfacing shall be as determined by the Director of Community Development & Environmental Resources to insure the excavating area blends visually with the surrounding area. The applicant shall be responsible for the replacement of any and all obliterated or removed pavement markers or striping.

REVOCAION OF PERMIT

This encroachment permit may be revoked at any time at the option of the Director of Community Development & Environmental Resources, whenever:

1. It appears that continuing allowance of the permitted work, whether because of changed conditions or otherwise, interferes with full, adequate or safe public use of the right-of-way involved; or
2. The permittee fails to comply with or violates any city ordinance, city standard, safety regulations, or any condition of the issuance of the permit.

Upon revocation of the permit, the permittee shall immediately restore the public right-of-way to a condition as required by the Director of Community Development & Environmental Resources. If the restoration is not completed within the time specified by the Director of Community Development & Environmental Resources, the City may take any and all necessary action so required to restore the right-of-way. Any and all costs incurred by the City will be deducted from any deposits posted by the permittee and if necessary recovered by legal action.

HOURS OF WORK

No work shall commence prior to 8:00AM and no work shall be conducted after 6:00PM Monday through Saturday and before 10:00AM or after 6:00PM on Sundays and Holidays.

COMPLETION OF WORK

The permittee must complete the work or use authorized by a permit issued pursuant to this chapter within the time specified in the permit. If at any time the Director of Community Development & Environmental Resources finds that the delay in the prosecution or completion of the work or use authorized is due to lack of diligence on the part of the permittee, the permit may be revoked.

PERMITTEE LIABILITY

The permittee shall agree to hold the City, its officers, and employees harmless from any and all liability, claims, suits, or actions for any and all damages alleged to have been suffered by any person or property by reason of the permittee's installation, operation, maintenance or removal of the encroachment.

BY MY SIGNATURE HEREUNDER, I state that I have read and understood the above conditions and agree to comply therewith. I hereby attest that I am either the owner of the property or duly authorized agent of the applicant.

→ APPLICANT'S SIGNATURE: Stephanie Erickson Date: 4/10/12

→ NAME (print): Stephanie Erickson Organization: BERKELEY - EAST BAY HUMANE SOCIETY

Bay to Barkers 2012

Date: July 29, 2012

Event time: 12-4pm

Location: Golden Gate Fields – North Parking Lot

Event Description: Major Fundraiser for the Berkeley-East Bay Humane Society. This is a family and community event to bring together people who care about their pets and help BEBHS with their quest to find homes for homeless animals. The event includes a dog walk where guests raise money for participating in the walk for their dog. After the walk, guests have fun playing games, eating lunch and taking photos with their dogs at the festival. Vendors will sell animal related products and services.

Timeline of the day:

8AM – 12PM: Set up

12PM – 1PM: Registration for dog walk and festival. Guests begin to arrive.

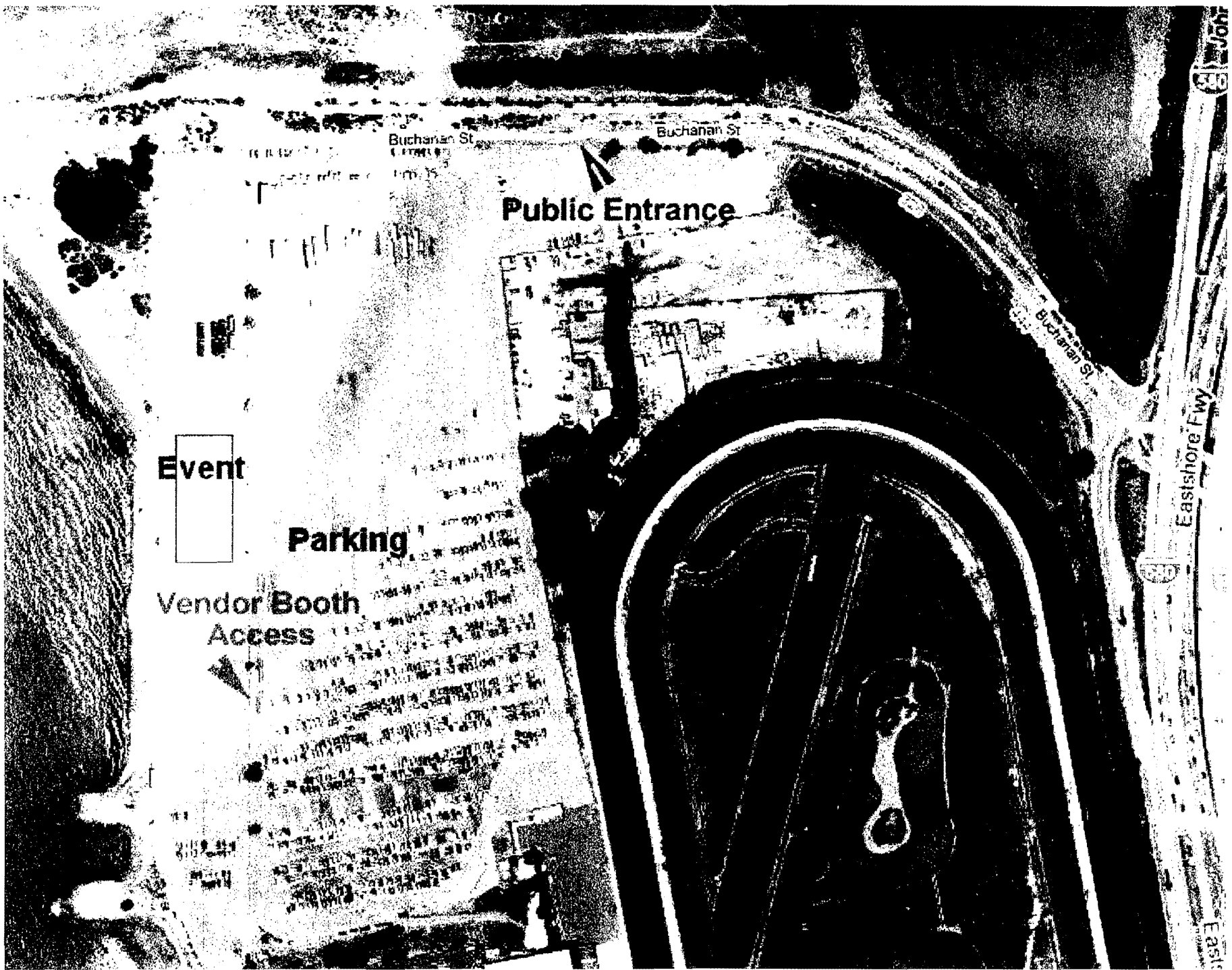
1:30PM – 4:00PM: Lunch served (included in entrance fee). Food will be catered or provided by a food truck. Festival commences. There will be face painting and other activities for children, as well as a few pet photographers, and other pet-related activities. WE will have an award ceremony to recognize the Lead Dog winner, as well as the individuals who raised the most money.

4:00PM – 6:00PM: Break down and clean up. Parking: At Golden Gate Fields north parking lot.

Booths: 40-50 10 x 10 pop up tents.

Sound/Set Up: PA System. Speakers pointed toward water, used for announcements and ipod music.

We rent port-a-potties that will be located on the event premises. We'll also have trash and recycling bins that we'll haul out during clean up.



Public Entrance

Event

Parking

Vendor Booth
Access

Buchanan St

Buchanan St

Buchanan St

Eastshore Fwy

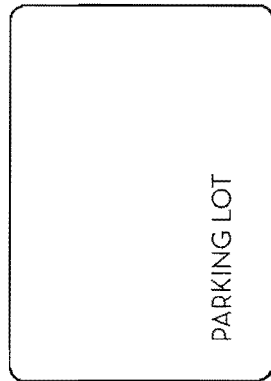
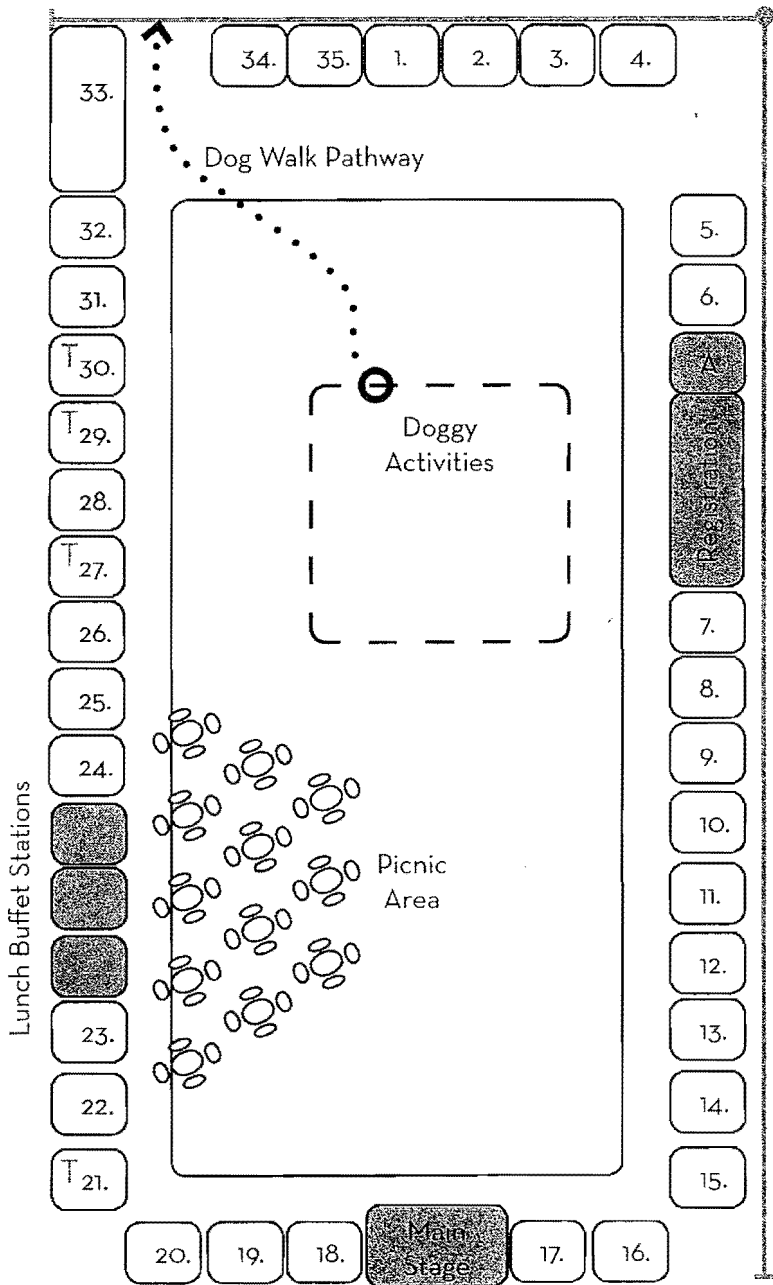
East

Restrooms



-/+ 102'-0"

SAN FRANCISCO BAY



BOOTHS

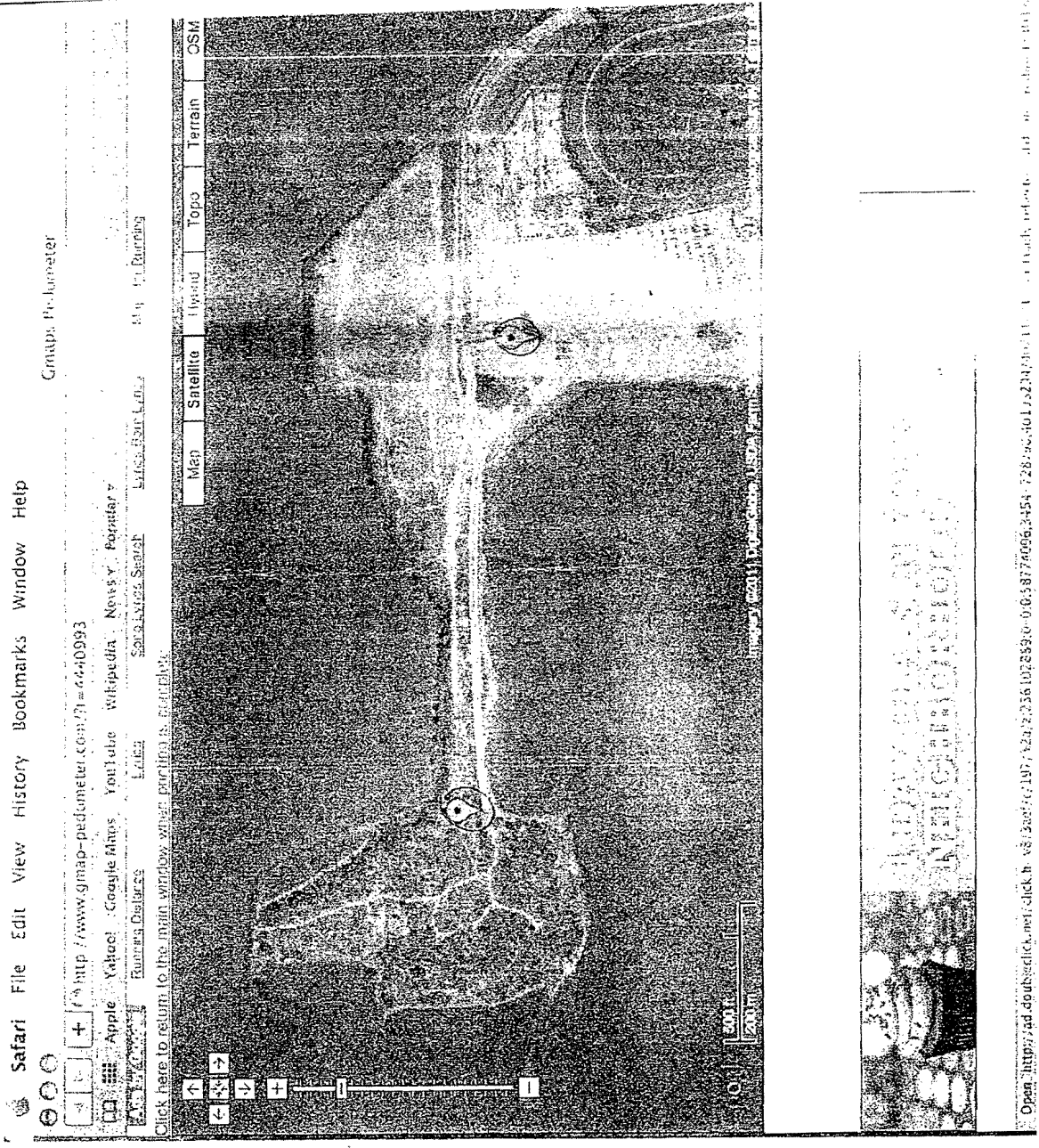
- A. BEBHS BOOTH
- 1. Berkeley Animal Care Services
- 2. Breeder's Choice
- 3. Citizen Canine
- 4. Outfox LLC
- 5. Norcal Golden Retriever Rescue
- 6. PAW READER + FACE PAINTER
- 7. Chickpea Photography
- 8. Golden State German Shepherd Rescue
- 9. Becca's Gentle Grooming
- 10. Pets and Pals
- 11. Golden Gate Fields
- 12. PIDO
- 13. True Spirit Pet Photography
- 14. Bay Area Poodle Rescue
- 15. Murphy and Gert
- 16. WAG Hotels
- 17. Looking Glass Photo
- 18. Prudential Insurance
- 19. Mijo and Bambi
- 20. Harvest Home Animal
- 21. K-9 Custom Leather
- 22. TherapyPets
- 23. Alpha Pet Supply/ Wild Bird's Nest
- 24. KOIT
- 25. NORsled
- 26. Happy Tails Dog Packs- own table chairs
- 27. Canine Companions for Independence
- 28. Natura Pet Products- table chairs
- 29. Northern Calif. Weimaraner Rescue- tables chairs
- 30. Dog Trekker
- 31. San Francisco Samoyed Rescue
- 32. Rockhound Pets
- 33. KOFY-TV
- 34. For Your Dogs Only
- 35. Alopaw Dog Treats



2012
Bay to Barkers 2011 Site Map
 Golden Gate Fields - North Parking Lot



DOG WALK
ROUTE →



CITY OF ALBANY

Golden Gate Fields SPECIAL EVENT APPLICATION

Name of event BAY TO BARKERS

Dates of event: JULY 29, 2012

Daily start time: 12 PM Daily closing time: 4 PM

Set up begins: 8 AM Take-down ends: 6 PM

Name/phone number of contact person

Offsite/prior to event: ASHLEY HURD, (415) 686-3516

On-site/during event: ASHLEY HURD, (415) 686-3516

Describe the event: A DOG WALK AND FESTIVAL WITH ARTS/CRAFTS FOR KIDS & DOGS, BOOTHS HOSTED BY COMMUNITY GROUPS & PET SUPPLY COMPANIES.

Describe the types of attendees expected (dealers, sales people, etc.) (general public, by invitation only, etc.):

DOG / ANIMAL OWNERS & LOVERS

How many attendees are expected? 300

How many and what type of vendors are expected? 40-50

PET SUPPLY VENDORS

Description of tents, trailers, etc., to be used, indicating number and size.

(Example: 3 tents 10x10, 4 tents 20x20, 1 tent 40x50)

40-50 10x10 TENTS

You must attach 1) a site plan; 2) certificates of flame resistance for **EACH** tent to be used. The Fire Department will review the plans and will conduct a site inspection. Contact the Fire Prevention Bureau at (510) 528-5775 for Code requirements.

Will food/drink be sold on site? No If yes, please inform Community Development staff, as a special permit may be required. FOOD & DRINK WILL BE PROVIDED WITH ENTRANCE FEE

If yes: Will alcoholic beverages be served? Yes No

Will the event include live music? Yes No If yes, at what times (hours)? 12-4 PM (IPOD MUSIC)

Will security be provided for the event? Yes No

If yes: Number of security officers: _____

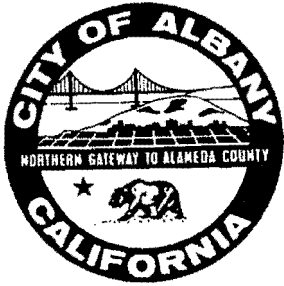
Name of security service: _____

Phone number of security service: _____

Security service contact name for event: _____

Applicant name Stephanie Erickson

Applicant signature [Signature] Date 7/10/12



City of Albany

Treasurer's Office

1000 San Pablo Avenue, Albany CA 94706-2295
(510) 528-5730

FOR OFFICE USE ONLY

BUSINESS LICENSE APPLICATION FORM FOR SPECIAL EVENTS AT GOLDEN GATE FIELDS

STATE AND LOCAL LAW REQUIRE THE FOLLOWING INFORMATION:

1. Name of Business: BERKELEY EAST BAY HUMANE SOCIETY
2. Address of Business: 2700 9TH ST. BERKELEY, CA 94710 Zip 94710 Phone (415) 686-3516
3. Mailing Address of Business: SAME AS ABOVE Zip _____
4. Owner's Name: _____
5. Owner's Address: _____ Zip _____ Phone _____
6. Business Description: NONPROFIT ORGANIZATION DEDICATED TO FINDING HOMELESS ANIMALS WITH COMMITTED CARETAKERS.
7. Ownership Type (Sole Proprietorship, Partnership, or Corporation): NON-PROFIT ORGANIZATION
8. Event Description: DOG WALK AND FESTIVAL WITH ARTS/CRAFTS FOR KIDS & BOOTHS FOR PET LOVERS.
9. Date Event Activities (including set-up) to commence in Albany: 7/29/2012
10. Date Event Activities (including take-down) to cease in Albany: 7/29/2012
11. Number of Businesses (vendors, demonstrators, concessionaires, etc.) Participating in Event: 40-50 VENDORS WITH BOOTHS

SIGNATURE

Raidson

DATE

4/10/12

If faxed, keep original for your records. If mailed, please keep a photocopy for your records.

LICENSE NO.