



**ALBANY LIBRARY BOARD
MEETING MINUTES
DRAFT**

Albany Library, 1247 Marin Avenue
May 23, 2012 7 P.M.

1. CALL TO ORDER – A. Riffer

Board Members present:

Karen Leeburg absent
Rosalie Gonzales
Robert Lieber
Alan Riffer
Linda Yamamoto
Leah Flanagan
Sarah Whitmer absent

Alameda County Library Staff Present:

Ronnie Davis, Albany Library Manager
Cindy Chadwick, Deputy County Librarian
Darshan Chattha, Financial Services Manager

City of Albany Staff Present:

Judith Lieberman, Projects director

2. APPROVAL OF MINUTES –Minutes from April 25, 2012 meeting were approved. Motion by Lieber and second by Gonzales. Flanagan abstains. All others are Aye.

3. PUBLIC COMMENT – None.

4. DISCUSSION AND ACTION ITEMS

- a. **Albany Library Report** – R. Davis, Branch Manager. There is a new collection development manager in County, who is helping with development of collections. Albany Library is very busy, completing their planning for summer. Displayed summer flyer. Have a summer children's, teen and adult reading program and game. Now have a preschool game. "Reading is so delicious" is the theme. Working on spring cleaning and with Gale Rossi regarding the janitorial contract and having a better cleaning schedule and maintenance. New meeting room chairs have been ordered. There is a little bit of a slowdown now from the Berkeley library opening, although no statistics. She feels that some catch up might be possible. She recently received her 35 year gold watch and feels that it was an honor to be here for that long. She notes that people have enjoyed working at Albany and staff turnover is very low.
- b. **Staff Report on council Actions** -- 1. Edith Stone Room Wiring and Bequest: Lieberman reports that the CIP item was held over due to the length of the Council meeting and is rescheduled for June 4. There is some concern expressed by Davis and by Board members about missing the available week without programming in the room. Lieber suggests that this item could be a separate agenda item due to program urgency in terms of timing. Riffer also requests that the item include a discuss of the Library bequest so that the Board can embark on an approved process for identifying the range of options for additional recommendations. Lieberman will follow-up on these requests. . 2-- County library contract for 12/13 was passed by City Council on Monday, May 21, 2012. Davis reports that staff was quite pleased to learn that contract was passed and that there were no staffing cuts. Children's librarian exam process has been started.

- c. **County Library Resource Allocation Project:** Chadwick and Chattha are working with CEO office, and a meeting is scheduled for end of May. Hoping by start of upcoming fiscal year they will have something available by end of year, so that it is effective for upcoming fiscal year budget planning. They will be discussing the public input process with the CAO.
- d. **Library Workplan:** Draft work plan is distributed by Lieberman. Comments: Add Dinner with Albany in 2012 to 2A. Friends of Library might want to consider having a table. Add plan to participate in Feb 2013 CALTac workshop. Motion to approve with changes by Lieber, seconded by Yamamoto. Lieberman to revise and send to Beth and to members. Unanimous.

6. ANNOUNCEMENTS/COMMUNICATIONS

a. Roster distributed

b. \$7700 worth of books sold by FOAL at most recent book sale. Discussion of internet sales, especially for rare and unusual books. Noted one book that sold for over \$500 books. About \$10-12,000 for internet sales. and \$10-12,000 for regular sales.

c. Cancel July meeting, next meeting will be in the Fall. Lieberman to send out a "check your calendar" for Sept 19 or Oct 24.

7. FUTURE AGENDA ITEMS

No public comment will be taken on announcement of future agenda items.

- Library bequest
- County resource allocation project

8. ADJOURNMENT

The Board packet is available for public inspection at the Albany Library. The agenda can be found on our web page at www.albanyca.org. Please note that if you provide your name and address when speaking before the Board it will become part of the official public record, which will be posted on the Internet.