

**ALBANY LIBRARY BOARD
MEETING MINUTES
FINAL**

Albany Library, 1247 Marin Avenue
January 25, 2012 7 P.M.

1. CALL TO ORDER – A. Riffer

Board Members present:

Karen Leeburg absent
Rosalie Gonzales
Robert Lieber
Alan Riffer
Linda Yamamoto
Leah Flanagan absent
Sarah Whitmer absent

Alameda County Library Staff Present:

Ronnie Davis, Albany Library Manager
Cindy Chadwick, Deputy County Librarian

City of Albany Staff Present:

Judith Lieberman, Projects director
Jeremy Allen, Youth Services Manager

2. APPROVAL OF MINUTES –Minutes from November, 2011 meeting, with changes, were approved unanimously. Motion by Lieber and second by Gonzales.

3. PUBLIC COMMENT – None at this time.

4. DISCUSSION AND ACTION ITEMS

- a. **Albany Library Report** – R. Davis, Branch Manager. Davis distributed 2010/2011 annual statistics and reviewed them with Board members. Gate count is up 9% and holds are up 13%. Non-resident use is about the same as last year, but it will be interesting to see what happens for this year given the Berkeley renovations. Change on book collection is negligible, but DVDs, books on tape, (which are floating collection items) are up 25%. North Berkeley branch may be done as soon as this spring. Davis provides an update on programs, including puppet program, which was very popular. Job hunting workshops are another program that has been quite successful and they have had four workshops. She discusses other upcoming programs.
- b. **Calendar:** Tentatively October 24. Check presidential debate schedule.
- c. **Follow up on FY2011/12 Alameda County contract:** County Board of Supervisors approval is scheduled for February 7, 2012. The County has been having internal staff discussions regarding staffing and will be trying to get a children's librarian. Chadwick says that the County will post position soon and hopes it will be filled by end of the year.
- d. **County Library Resource Allocation Project:** Chadwick reports that process is moving forward. They have met twice. Two goals include: 1) allocation methodology across all 10 branches and 2) cost model for what it should cost to run each branch internally. Lieber notes danger of just modeling what you are doing now. Is there an audit part? Riffer notes need for expenses and costs. One part of the discussion is who gets how many base hours. Chadwick says that discussions of the group do break out base hours and contract hours. Public input will be included in process, not she is not sure what it will be.

- e. **Albany Library Services Consulting Report:** Should this move forward to council? Discussion of survey. Want to have good information from community about support. Ask mayor and city manager to put on agenda with regard to survey.

6. ANNOUNCEMENTS/COMMUNICATIONS

a. **Jeremy Allen report back on AV upgrade:** Jeremy Allen notes the Community Access Media Committee (CMAC) discussion at their last meeting. Review of CMAC priorities and what PEG funds (public, educational and government) are used for. Questions regarding sharing costs including Library bequest funds, friends of library funds, and PEG funds. CMAC would like to look at the totality of the building, not just piecemeal. Discussion.

7. FUTURE AGENDA ITEMS

No public comment will be taken on announcement of future agenda items.

- Library bequest for wiring Edith Stone room.
- County resource allocation project
- Upcoming budget for 12/13
- Work plan
- Check into day in the district.
- Food for fines.

8. ADJOURNMENT

The Board packet is available for public inspection at the Albany Library. The agenda can be found on our web page at www.albanyca.org. Please note that if you provide your name and address when speaking before the Board it will become part of the official public record, which will be posted on the Internet.