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## **ORDINANCE #2012-02**

AN ORDINANCE OF THE ALBANY CITY COUNCIL AMENDING CHAPTER II, ARTICLE IV OF THE ALBANY MUNICIPAL CODE TO ALLOW MEETING DATES OF THE PLANNING & ZONING COMMISSION TO BE SET BY RESOLUTION OF THE CITY COUNCIL

**WHEREAS**, the Albany Unified School District Board of Education has requested a change in their meeting schedule to meet in the City Hall Council Chambers on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month; and

**WHEREAS,** Chapter II, Article IV of the Albany Municipal Code sets the Planning & Zoning Commission meeting dates as the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month; and

**WHEREAS,** the City's practice is to avoid overlapping meetings to allow the public to attend and participate at all meetings of interest without a potential schedule conflict.

**NOW THEREFORE,** the Albany City Council does hereby amend Chapter II, Article IV, Section 2-18.4 a. of the Albany Municipal Code, to read as follows:

2-18.4 Meetings, Generally.

a. Regular Meetings. The City Council shall establish by resolution the schedule for regular meetings of the Planning and Zoning Commission. Such schedule shall ordinarily provide for a minimum of two (2) regular meetings per month. A meeting may be canceled for lack of quorum or other reasonable cause.

Any regular meeting may be adjourned to a date certain, which adjourned meeting shall be a regular meeting for all purposes. If the regular meeting date falls on a holiday, the Chairman shall fix another date as soon as possible.

1	b.	Special Meetings. Rules for special meetings may be established by		
2		Commission resolution subject to the provisions of the Ralph M. Brown Act.		
3	c.	<i>Open Meetings</i> . Meetings of the Planning and Zoning Commission shall be open to the public except for closed sessions held in conformance with the Ralph M. Brown Act.		
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6		All meetings shall be governed by rules of parliamentary practice as set forth in Robert's Rules of Order as modified by Planning Commission		
7		resolution.		
8	e.	The Planning and Zoning Commission may establish by Commission		
9		resolution any necessary rules of operation not inconsistent with provisions of the City Charter, the Municipal Code or other such laws and		
10	regulations that govern the conduct of public meetings.			
11 12	f.	Quorum. Three (3) voting members shall constitute a quorum on all		
13		matters except proposed amendments to the Zoning Ordinance. Four (4) voting members shall constitute a quorum on all amendments to the		
14		Zoning Ordinance or for election of officers of the Commission. (Ord. #97-04)		
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16	Publication ar	nd Effective Date		
17	This c	ordinance shall be posted at three public places within the City of Albany, and		
18	shall take effect thirty days after the date of its adoption.			
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22		Mayor Farid Javandel		
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