

**CITY OF ALBANY
PLANNING AND ZONING AGENDA
STAFF REPORT**

Agenda date: 4/10/12
Prepared by: ALH

ITEM: 7A

SUBJECT: **Permanent Changes to the Planning & Zoning Commission Calendar-**
Previously, the Planning & Zoning Commission discussed potential hearing date changes for 2013. The Albany Unified School District has requested that the City Council amend the Albany Municipal Code to change the Planning & Zoning Commission hearing dates from the second and fourth Tuesdays of the month.

STAFF RECOMMENDATION

Staff recommends that the Planning & Zoning Commission discuss the potential schedule changes and provide feedback to staff.

BACKGROUND

Previously, the Planning & Zoning Commission discussed the possibility of meeting date changes in early 2013 to accommodate the Albany School Board and City Council meeting schedules. In the time since that discussion, the Albany School Board has made a request to the City Council to amend the Municipal Code to change the Planning & Zoning Commission hearing dates. The School Board would like to permanently hold their meetings on the second and fourth Tuesdays of the month and has asked that the Planning & Zoning Commission meeting be rescheduled to another date.

Should the City Council amend the Municipal Code, the Planning & Zoning meeting schedule would be changed altogether. In reviewing the full City meeting calendar, one option would be to hold the meetings on the second and fourth Wednesdays of each month. This schedule allows staff to adhere to the same noticing and agenda schedule currently in practice. Alternatively, the first and third Thursdays of the month would also be another option for the Planning & Zoning Commission meeting schedule.