



Dear Applicant:

Thank you for your interest in the Albany Arts Gallery. The Albany Arts Gallery is supported by the City of Albany and managed by the Albany Arts Committee. The Albany Arts Committee reviews all applications and chooses the artist for exhibition. If your work is chosen for exhibition the committee will meet with you and we will work together to choose pieces for the show.

The Albany Arts Committee sponsors four shows per year and the exhibits run for three months. The artist will provide a slide or photo to be used for the postcard announcements. The cost of the postcard announcements are split between the artist and the Arts Committee; 250 postcards go to the artist and 250 to the Committee which are sent to people on our mailing list. The postcards are sent out 2 weeks prior to the opening of the show. We also send press releases to local newspapers.

The Albany Arts Committee provides security hardware and will hang the show. However, we do require a release from liability should a piece be stolen or damaged. Labels of titles for individual pieces are also provided. We will keep a price list available to interested patrons. We do not charge a commission on any works that are sold.

The openings are scheduled from 4-6 p.m. on the Sunday following the hanging of the show. We provide flowers, coffee, and punch. The artist is welcome to bring additional food and beverages. There is an exhibit fee of \$20.

If you are interested in being considered for a show, please submit an application with slides or photographs of your work and the \$5.00 application fee. Make checks payable to: City of Albany. Send your completed application and check to 1249 Marin Ave., Albany, CA 94706.

Sincerely,

The Albany Arts Committee



ALBANY COMMUNITY CENTER
ART GALLERY
APPLICATION TO EXHIBIT

Date: _____

Name of Exhibitor _____

Title of Subject Matter of Exhibit _____

Media _____ Number of Works to be displayed _____

Name of Person filing Application _____ Name of Organization _____

Address _____ Telephone Number/Emergency Number _____

Purpose of Show and Additional Comments: _____

Submit a resume that includes your education and background, past exhibits and any awards received.

Submit a list of the works to be hung in the proposed exhibit, along with a price or value for each work.

Submit at least five (5) & no more than ten (10) transparencies or photographs of the art work to be exhibited. Transparencies are preferred. Include a stamped, self-addressed envelop for return of these transparencies. Submit with your application, a listing of the number of works you are displaying and the current value of each piece.

EXHIBITOR AGREEMENT

Exhibitor Must Read And Sign

I _____, agree I will not pursue any legal remedy against the City of Albany or the Albany Arts Committee or their agents as a result of the display request being rejected. If my art work is accepted for display, I agree to indemnify, defend, and hold harmless the City of Albany, the Albany Arts Committee and it's agents from any claim, judgement, damages or liability whatsoever, arising out of the display of the art work. This agreement to indemnify, defend and hold harmless is intended to be comprehensive and shall include but not be limited to claims relating to personal injury, wrongful death, property damage, copyright infringement, defamation and invasion of privacy.

I understand my art work is insured under the City of Albany's overall insurance policy with the Bay Cities Joint Powers Insurance Authority. Fine art work hung for temporary display is insured for the fair market value. I understand my work will remain on display for the duration of the exhibit.

Requirements For Display

The undersigned assumes responsibility for hanging and removing the art works in a professional manner on dates specified by the Library.

A price list may be left with the Recreation Office located in the building lobby and interested parties will be shown this list and given the artist's name and phone number.

Application fee is \$5.00 and the Exhibit fee is \$20.00 payable upon display set up.

Signed _____ (Title if Applicable) _____ Date _____

GROUP SHOWS - LIST NAMES OF PARTICIPANTS

Staff Use Only:

Jured _____
Date Submitted _____
Date Returned _____

Community Display _____



City of Albany

1000 SAN PABLO AVE. • ALBANY, CALIFORNIA 94706-2295

FAX (510) 528-5797

CITY COUNCIL
(510) 528-5720

CITY
ADMINISTRATOR
(510) 528-5710

BUILDING
INSPECTOR
(510) 528-5767

CITY ATTORNEY
(510) 524-9205

CITY CLERK
(510) 528-5720

FINANCE/
TREASURER
(510) 528-5730

FIRE
(510) 528-5771

PERSONNEL
(510) 528-5714

PLANNING
& ZONING
(510) 528-5760

POLICE
(510) 525-7300

PUBLIC WORKS/
ENGINEERING
(510) 528-5760

RECREATION
& COMMUNITY
SERVICES
958 Mission
(510) 524-9283

SENIOR SERVICES
846 Mission
(510) 524-9122

PUBLIC ART RELEASE OF LIABILITY

I am the owner of artwork displayed in a public location in a facility owned and operated by the City of Albany. I hereby give my consent and permission to place such artwork in a public location in a facility owned and operated by the City of Albany, its officers, officials, agents, employees, or volunteers.

I am aware that displaying artwork in a public location may involve risk of damage or loss to property or person. I further understand said risks may arise from but are not limited to exposure to natural elements, faulty equipment, and the negligence of others. I am voluntarily allowing my artwork to be displayed with knowledge of the dangers involved and hereby agree to accept any and all risks of damage or loss to property or person. Please initial _____.

In consideration of displaying artwork in a public location I do hereby release the City of Albany, its officers, officials, agents, employees, and volunteers from any and all liability arising out of said activity, and specifically, for any damage that may occur to my artwork. In addition, I hereby release, discharge, waive, and relinquish any and all actions or causes of action against the City of Albany for personal injury, wrongful death, or damage to my property and my person relating in any way to the displaying of my artwork in a public location. It is the intention of the undersigned by this instrument to exempt and relieve the above named parties from liability for personal injury or death, damage, and expense of loss to person or property caused by the negligence or carelessness of the above named parties.

I have carefully read this agreement and fully understand its contents. I am aware that this is a release of liability and indemnity, and that it is a legally binding contract between the City of Albany and me, and sign it of my own free will.

Date: _____

SIGNATURE OF OWNER OF ARTWORK

\daren\liabilit.art
Sept. '94

The City of Albany is dedicated to maintaining its small town ambience, responding to the needs of the community, and providing a safe, healthy environment now and in the future.



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