

**CITY OF ALBANY  
CITY COUNCIL AGENDA  
STAFF REPORT**

Agenda Date: June 20, 2011

Reviewed by: BP

**SUBJECT:** Temporary Street Closure around Memorial Park for July 4, 2011  
Celebration

**REPORT BY:** Penelope Leach, Recreation and Community Services Director

---

**STAFF RECOMMENDATION**

That Council approve the closure of a two-block area of Portland Avenue between Carmel Avenue and Pomona Avenue in front of Memorial Park on July 4, 2011 from 8 AM –5 PM for July 4 celebration.

**BACKGROUND**

The Albany Master Fee Schedule requires an Encroachment Permit for any work or activity that occurs within the public-right-of-way. A specific reference in the Master fee Schedule states that, “*Group permits for special activities in the City r-o-w, (Solano Stroll, etc). Note: Permit requires Council approval.*”

The street will be closed to allow more room for food booths, community booths and public safety displays.

**DISCUSSION**

Due to the closure of Portland between Carmel and Pomona, through traffic may detour on either Thousand Oaks or Washington Avenue. Residents on Romona will only be allowed to travel southbound. Residents on the affected streets and the area surrounding the park will receive a notice regarding the closure at least a week in advance of the event. Staff will be posting the area for “No Parking” four to five days in advance of the event. Police official and Fire officials have been notified of the street closure.

**FINANCIAL IMPACT**

None at this time. Since this is a city-sponsored event, staff requests waiving the \$26.00 Encroachment Permit Fee.