

**SECTION 3.06. CITY CLERK.** There shall be a City Clerk. It shall be the Clerk's duty to keep a full, true and correct record of the proceedings of the Council and other books and accounts as are now required by law for clerks of cities, and may be required by resolution or ordinance of the Council. All powers, except as in this Charter otherwise provided, now or hereafter conferred upon the clerks of cities by law, shall be exercised by the City Clerk. The Clerk shall have such other powers and perform such other duties as may be prescribed by resolution or ordinance.

The City Clerk shall be appointed by the Council. The Council shall establish, by ordinance, the qualifications for the position of City Clerk. (Amended, ratified, August 16, 1967; April 13, 1976)

**SECTION 3.07. RESERVED.** (Deleted, ratified, April 10, 1990)

**SECTION 3.08. CITY TREASURER.** There shall be a City Treasurer. It shall be his duty to receive and safely keep all monies and securities belonging to the City coming into his hands. He shall pay out the same only in the manner prescribed by ordinance of the Council. (Amended, ratified August 7, 1952)

**SECTION 3.09. SAFETY SERVICE DEPARTMENTS.**

(a) There is hereby created a Police Department which shall be administered by the Chief of Police. The department shall consist of such sworn and non-sworn personnel whose ranks, duties, and compensation are set forth by the City Council through ordinance or resolution.

(b) There is hereby created a Fire Department which shall be administered by the Fire Chief. The department