



**SUSTAINABILITY COMMITTEE
REGULAR MEETING
REVISED 2/14/2011**

**City Hall Conference Room
1000 San Pablo Avenue
February 16, 2011 – 7:30 p.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Cooper at 7:30 pm.

2. ROLL CALL

Members Present: Cooper, Lieberman, Price, Smith Heimer, Schrift, Yang

Members Absent: Jennings

3. APPROVAL OF MINUTES

3-1. Approve minutes from November 2010 and January 2011 meetings (attached)

Minutes from November 2010 and January 2011 meetings unanimously approved.

4. PUBLIC COMMENT

None.

5. ANNOUNCEMENTS/COMMUNICATIONS

None.

6. REPORTS

6-1. CAP Implementation – Staff Update

Almaguer provided an update on program implementation.

6-2. Technical/Financial Subcommittee – Update

The subcommittee met and reviewed voting history regarding ballot measures.

6-3. Public Outreach Subcommittee – Update

None

6-4. Public Events Subcommittee – Update

None – (Arts & Green update below)

6-5. Arts & Green Festival Update

Cooper provided an update – planning continues, invites have been distributed.

6-6. Albany Farmer's Market Update

Almaguer reported the item will be reviewed by the Planning & Zoning Commission on February 23, 2011.

7. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:

7-1. Discussion with City Attorney regarding Brown Act - implications for Committee and subcommittees, determine whether to change subcommittee format based on input from the City Attorney and the will of the Committee (Note: this item will be taken out of order at the beginning of the meeting)

Zweben provided an overview of the Brown Act and focused on how it impacts subcommittees developed by the Committee. If the subcommittee is single purpose and short duration then it is not subject to the Brown Act. Utilization of web blogs or other electronic media for discussion boards could lead to a collective concurrence that is occurring outside of a public meeting.

The Committee agreed to hold the Public Events subcommittee meetings as public meetings in the future.

7-2. Follow-up on Commissioner, Committee Member, and Board Member training - lessons learned, ideas for changing protocols or procedures, and any other information needed

Members agreed the training was helpful. Almaguer noted there is a video recording of the training available.

7-3. Discuss development of monthly informational articles for Albany Patch/City media - select liaison to lead project and provide general guidance regarding article content

The Committee agreed that Lieberman and Price should prepare informational articles for Albany Patch to provide public education. Lieberman and Price agreed to coordinate on this item.

7-4. Recommendation to the Planning and Zoning Commission on Parking Standards for the University Village Mixed Use Project

Bond provided an overview of the parking requirements for the project and an overview of the parking being proposed by the applicant. Cooper and Smith-Heimer identified ways to share parking between uses at the site. Bond indicated the applicant is still in process of analyzing parking, and the parking numbers could change. The Committee agreed to continue the item, awaiting most complete information on parking at a future meeting.

7-5. Selection of Committee Chair and Vice Chair

The Committee selected Cooper as Chair and Smith-Heimer as Vice-Chair.

8. FUTURE AGENDA ITEMS

(Commission/Committee/Board Member announcement of requests for future agenda items. No public comment will be taken on announcement of future agenda items).

8-1. Next meeting – March 16, 2011

Presentation by James Kalin, Virtually Green – Commercial Urban Agriculture

The Committee agreed to meet on the second Monday of the month beginning in April.

9. ADJOURNMENT

Attachments

1. Brown Act excerpts – subcommittees

2. Draft letter regarding UC Village Project