



**A Meeting Of The IPM Task Force  
Minutes  
Wednesday, April 25, 2007  
Albany Senior Center  
846 Masonic Ave.  
7:30 p.m.**

- 1. Call to Order:** 7:40p.m. Task Force Members present: Chair Wishner, Piller, Mattson, Thomas, Glasner, and Carlsen. Excused Linden and Fabian  
Staff present: Richard Cunningham; Community Development Director, Ann Chaney and Robin Mariona
- 2. Approval of Minutes: March 28, 2007:**  
Motion:  
Approve the minutes of March 28<sup>th</sup> with corrections by Member Piller and seconded by Member Glasner. All in favor.
- 3. Public Comment**
- 4. Announcements/Communication:**
- 5. Discussion and possible action on matters related to the following items, which could include reports and/or proposed resolutions if any:**

**5.1 Latest Draft of IPM policy & related correspondence from IPM Consultant Steven Ash:** Chair Wishner stated that Steven Ash recommended using the BIRC IPM definition in section one and all agreed. As other portions of section one and section three remained controversial among the Task Force, the group decided to move on to sections four, five and six.

Chair Wishner stated her assumption that the IPM coordinator would be Manager Cunningham. Mr. Ash suggested changing language regarding the contractors in section four bullet six, and contract bidders would be provided with a pamphlet regarding Albany's IPM policy. Community Development Director Chaney stated that in the bid process, qualifications for contractors would be laid out and applicants would be judged as qualified or not. Member Piller stated that he was not ready to sign off on section four and asked to reserve the right to make further changes.

It was agreed that the IPM team would meet at a minimum of four times a year or as often as deemed necessary with further meetings and training being at the discretion of the coordinator. Member Mattson urged following Mr. Ash's advice regarding the frequency of initial team meetings.

With regard to section seven, Manager Cunningham observed that placing the responsibility of decision-making on an oversight committee may be a problem in terms of City insurance, and suggested that the oversight committee be an advisory body only, to avoid liability issues. An arrangement that worked well in other areas of the City was; a credentialed contract advisor working together with a City staff member who takes responsibility for final decisions, and in this case after conferring with the oversight committee as well. Member Piller stated that it would be helpful to know what other small municipalities were doing in this regard, before the final wording was placed in the draft. Chair Wishner stated that she would do more research.

Director Chaney stated that she would be willing to help compose a simple ordinance for IPM and everything else would be included in the policy.

Member Piller stated that section six and section eight should be combined together as section six was the staff responsible for carrying out the IPM program and section eight the education and training of the staff. The Task Force agreed that this was a good idea.

After some discussion among the Task Force, it was agreed that Chair Wishner would ask Steven Ash if the language in section nine was appropriate for Albany.

**Public Comment:** Albany resident Mark Bowman questioned whether it was intended that all chemicals were to be banned in the City. Chair Wishner responded that the Task Force was working on policy to put processes for exemptions in place if necessary.

The Task Force discussed section ten, the definition and designation of Pesticide Free Zones or areas with a higher degree of sensitivity, such as playgrounds, creeks and riparian areas. Member Carlsen suggested changing the language to Areas of Special Interest rather than Pesticide Free Zones, and designate these locations as needing extra levels of review. He further stated that twenty feet was more than enough distance from Areas of Special Interest for applications if necessary. Manager Cunningham stated that the City did not and had not in his experience ever applied chemicals in any such areas. Chair Wishner stated that it still needed to be stated for public record, as part of the policy.

Chair Wishner stated that the Task Force should review sections eleven through nineteen for discussion at the next meeting. She further stated that City staff had advised her that the Task Force should put together a brief ordinance committing Albany to IPM, state what IPM was and refer to the policies for details. Director Ann Chaney agreed to assist with the task of writing the ordinance.

Member Piller stated concern about Task Force members that had not been present at meetings and reluctance to go back over processes for them. Chair Wishner stated that they would deal with that if it came up.

Member Carlsen asked that Chair Wishner bring Steven Ash's attention to section thirteen D when forwarding questions and concerns to him. Manager Cunningham stated that items one and two should be stricken from section fifteen and Chair Wishner stated that Steven Ash had suggested striking all the numbered items in section fifteen.

## **6. Future Agenda Items**

## **7. Adjournment: 9:27 pm**

**Next Meeting Wed. May 9, 2007. 7:30pm**

