

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda date: February 22, 2011
Reviewed by: BP

SUBJECT: Request to Temporarily Close portions of Solano Avenue and Jackson Street on March 26, 2011 for the Albany Little League Parade

FROM: Ann Chaney, Community Development Director

STAFF RECOMMENDATION

Approve an Encroachment Permit and Parade Permit, at no fee, to allow closure of Solano Avenue, between Key Route Boulevard and Jackson Street, and closure of Jackson Street, between Solano Avenue and Buchanan Street, from 9:00 a.m. to approximately 9:45 a.m. on Saturday, March 26, 2011, for the annual Albany Little League Parade.

BACKGROUND

The Little League has submitted an Encroachment Permit and Parade Permit application to close a portion of Solano Avenue and Jackson Street on March 26, between 9:00 a.m. (parade starting time) and 9:45 a.m. (parade end time) for purposes of holding the annual Albany Little League Parade. The parade route and staging area are similar to last year.

According to the City's Master Fee Schedule, City Council approval is required for group permits for special activities occurring in the public right-of-way (e.g., Solano Stroll). Street closure for this event would affect the section of Solano Avenue between Key Route and Jackson, and the section of Jackson Street between Solano and Buchanan.

Jennifer Hansen-Romero, representing the Albany Little League, states that the families would begin gathering at Key Route Boulevard around 8:15 a.m. The parade would begin at 9:00 a.m. at Key Route and Solano Avenue, and end at the Little League fields in University Village around 9:45 a.m.

ANALYSIS

Closure of this section of Solano Avenue, on Saturday, March 26 is not expected to have a major impact on local businesses because most are not open before 10:00 a.m.

Parade proponents have spoken with the Albany Police Department staff to discuss the logistics surrounding the parade, such as traffic control. The Police Department will coordinate with the Public Works division regarding items such as barricades. Little League volunteers will to be

responsible for placing barricades at designated intersections, standing by to ensure that vehicles do not enter the parade route, and removing the barricades at the end of the parade when the final police car passes by. City police will be responsible for traffic control at major intersections.

SUSTAINABILITY IMPACT

This event is not expected to contribute to carbon emissions or other aspects of climate change. This event promotes social equity and is sensitive to environmental quality.

FISCAL IMPACT

Because the Little League is a non-profit organization, it is recommended that the \$131.09 fee that is typically charged for this encroachment permit, be waived. The City will incur costs of Police Department and Public Works staff to cordon off and secure the area. For Public Works, the costs are estimated to be \$291 for four staff hours. For the Police Department, volunteer Reserve staff will be used if possible for the parade event, plus one paid supervisory person. Thus the costs to PD are about \$255 for two staff hours. It should be noted that, the Little League will be required to hold the City harmless should any damage or injuries incurred during the parade event.

Attachment

Encroachment Permit and Parade Permit application