



City of Albany



CITY OF ALBANY

FEB 01 2011

COMMUNITY DEVELOPMENT DEPARTMENT

ENCROACHMENT PERMIT PERMANENT OR TEMPORARY CONSTRUCTION WITHIN CITY RIGHT OF WAY

PERMIT NO. _____

LOCATION: Parade Assembly: Key Route + Solano (Down Solano to Jackson to Village)

NAME	ADDRESS	Phone No Normal/Emergency	Business Lic No Workers Comp No
Applicant <u>Jennifer Hansen-Romero</u>	<u>1056 Key Route Blvd Albany</u>	<u>510-290-8078</u>	
Owner			
Engineer / Architect	<u>For Albany Little League Parade - March 26, 2011</u>		
Contractor			

TYPE OF WORK

- Sidewalk Curb & Gutter Sewer Street Tree
 Utility Co Permanent Structure Other Albany Little League Parade

DESCRIPTION OF WORK

Albany little league + Albany/Berk girls softball gather on grass stripe @ Key Route + Solano, March West on Solano - to Jackson, South on Jackson to VC Village

REQUIRED CONDITIONS

March 26, 2011

Assemble @ 8:15am / Begin @ 9:00am
End 9:45(est)

- All work shall be in accordance with the attached standard conditions
- No refund after 120 days or work begins, 70% of fee refundable within 120 days provided no work has begun
- Permanent structures require City Council approval (City Code 14-2)
- CALL USA 1-800-227-2600 before excavating
- Call for Final Inspection and Sign-Off 48 hr in advance at (510) 528-5760 (510) 524-9543 N/A
- Special Conditions may be imposed following City review and prior to issuance of this permit

Applicant's Signature _____

Date: 1/30/11

STAFF USE ONLY

Permit Fee Computation

Total construction cost subject to fee	
New construction at 6% of construction cost	
In-Lieu slurry seal fee (when street is out)	
Minimum fee per schedule (if greater than % fee)	
Total Fee due (transfer to fee schedule from) (to be billed; copy of permit to Finance)	

Special Conditions: _____

Issued by: _____

Date: _____

Permit Expiration Date: _____

(not to exceed 180 days for date issued)

Final Sign Off by: _____

Date: _____

City of Albany

ENVIRONMENTAL PROTECTION STATEMENT OF RESPONSIBILITY FOR DISCHARGES & DAMAGE

I PURPOSE

This statement is to provide notice to property owners, contractors, and others of the responsibility for compliance with Albany Municipal Code (AMC) as it relates to protection of public trees and waterways

Public Trees Damage to street trees or other trees located on public property is considered damage to public property. Damage to trees includes, but is not limited to cutting any amount of trees roots, ripping or tearing of branches, and peeling, tearing or scarring of tree bark. Damage may cause death and/or a dangerous condition by destabilizing the tree. Restoring a tree to its pre-damaged state can take years. Therefore, preventing damage to trees is a priority to the City of Albany.

Waterways: The City's storm water runoff system conveys rain water directly to the San Francisco Bay through a network of surface flows, underground pipes, and creek channels. Materials discharged to a sidewalk, street gutter, storm drain or creek can cause creeks and the Bay to become polluted. Any material other than rain water is considered an illicit discharge under the Federal Clean Water Act. Examples of illicit discharges include concrete wash water, stucco wash water, paint wash water, chemicals, and runoff from stockpiled materials such as dirt aggregate, soil products, and other construction materials.

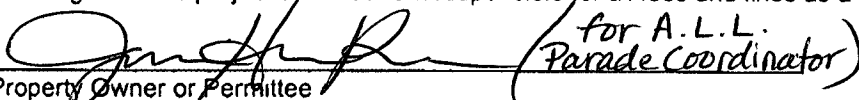
II RESPONSIBILITY FOR DAMAGE TO PUBLIC TREES AND/OR ILLICIT DISCHARGES TO WATERWAYS

Public Trees Pursuant to Albany Municipal Code Section 14-1.2, it is unlawful to cause damage to public property. When a public tree is damaged the cost of the damage and the value of the tree will be calculated by a certified arborist in accordance with International Society of Arboriculture Standards. Because valuable resources such as time, energy and money are invested in trees over many years, the calculated value of a tree can be high. The party damaging the tree is liable for all costs associated with the loss of the tree and the repair or replacement of the tree.

Waterways: Pursuant to Albany Municipal Code Section 15.4, it is unlawful to discharge materials (liquid or solid) to a sidewalk, street, gutter, storm drain or creek. An illicit discharge is defined as "any discharge to the City storm drain system that is not composed entirely of storm water." The contractor and/or property owner is responsible for all fines and costs associated with the illicit discharge.

III CERTIFICATION OF COMPLIANCE

I understand that as the applicant I am responsible for any damage to public trees and or all illicit discharges resulting from this project and that I am responsible for all fees and fines as a result of non-compliance.

 (for A.L.L. Parade Coordinator)
Property Owner or Permittee

1/30/11
Date

Albany Little League
Business Name & Contractor's Authorized Representative

Date

Location or Title of Project A.L.L. Parade Solano - Jackson

For more information, contact the Community Development & Environmental Resources Department at (510) 528-5760

City of Albany

SPECIAL PROVISIONS FOR ENCROACHMENT PERMIT FOR PERMANENT IMPROVEMENT IN CITY RIGHT-OF-WAY

Permit # _____

Location: Key Route + Solano (w. on Solano → South on Jackson - end at

Jackson + Albany
Little League
Village fields

This APPLICATION MUST BE ACCOMPANIED by the DATA and PLANS indicated below:

- Description of Job
- APPROVED Construction Plans and/or Documents
- An Engineer's Estimate of the value of all public improvements and utility services within the public right-of-way
- A Soils Report prepared by a Registered Civil Engineer.
- Others: Specify _____

ALL FEES SHALL BE PAID AND DEPOSITS MADE PRIOR TO THE ISSUANCE OF THIS PERMIT: except Utility Companies Utility Companies will be invoiced.

STANDARDS/SPECIFICATION:

The following conditions and provisions of the Albany Municipal Code apply to this permit. All work shall be in accordance with City Standard Specifications and Drawings.

COMMENCEMENT OF WORK

The permittee shall begin the work or use authorized by a permit issued pursuant to this chapter within ninety (90) days from the date of issuance unless a different period is stated in the permit, or an extension of time is granted by the Director of Community Development & Environmental Resources. If the work or use is not begun accordingly the permit shall become void.

INSPECTION

In general, inspection procedures and requirements shall be as established by the Director of Community Development & Environmental Resources. Unless specifically exempted by the City Code, no encroachment work shall take place without inspection by the Director of Community Development & Environmental Resources or his/her authorized agent. Inspections by the City must be requested at least TWENTY-FOUR (24) HOURS (excluding weekends) IN ADVANCE of the work to be performed. No work shall be performed on weekends without PRIOR AUTHORIZATION of the Director of Community Development & Environmental Resources.

DISPLAY OF PERMIT

The permittee shall keep a copy of this permit at the site of the work, or in the cab of a vehicle when movement on a public street is involved. The permit shall be shown to any authorized representative of the Director of Community Development & Environmental Resources or Law Enforcement Officer on demand.

ACCEPTANCE OF PERMIT BY APPLICANT

Acceptance by the applicant of the permit shall be conclusive evidence of the reasonableness of the terms imposed and shall constitute a waiver of any right to legislative determination thereof.

NON-ASSIGNMENT OF PERMIT

Permits shall be issued only to the person making application and may not be assigned to another person by the permittee. If any permittee assigns his permit to another, the permit will be revoked.

CHANGES IN PERMIT AND WORK

No changes may be made in the location, dimensions, character, or duration of the encroachment or use as granted by the permit except upon written authorization of the Director of Community Development & Environmental Resources.

City of Albany

EXCAVATION OF PAVED STREETS

No excavations shall be permitted within the paved area of the public streets unless the applicant can prove to the satisfaction of the Director of Community Development & Environmental Resources that the following conditions exist

- 1 Boring of the utility is not feasible; and
- 2 No reasonable alternative utility alignment is available outside the paved street area, and
- 3 The cut area and an adjacent area shall be resurfaced as approved by the Director of Community Development & Environmental Resources. The limits of resurfacing shall be as determined by the Director of community Development & Environmental Resources to insure the excavating area blends visually with the surrounding area. The applicant shall be responsible for the replacement of any and all obliterated or removed pavement markers or striping.

REVOCAION OF PERMIT

This encroachment permit may be revoked at any time at the option of the Director of Community Development & Environmental Resources, whenever:

- 1 It appears that continuing allowance of the permitted work, whether because of changed conditions or otherwise, interferes with full, adequate or safe public use of the right-of-way involved; or
- 2 The permittee fails to comply with or violates any city ordinance, city standard, safety regulations, or any condition of the issuance of the permit

Upon revocation of the permit, the permittee shall immediately restore the public right-of-way to a condition as required by the Director of Community Development & Environmental Resources. If the restoration is not completed within the time specified by the Director of Community Development & Environmental Resources, the City may take any and all necessary action so required to restore the right-of-way. Any and all costs incurred by the City will be deducted from any deposits posted by the permittee and if necessary recovered by legal action

HOURS OF WORK

No work shall commence prior to 8:00 AM and no work shall be conducted after 6:00 PM Monday through Saturday and before 10:00 AM or after 6:00 PM on Sunday and Holidays.

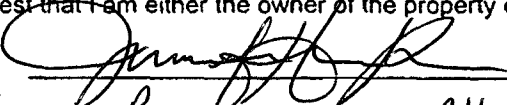
COMPLETION OF WORK

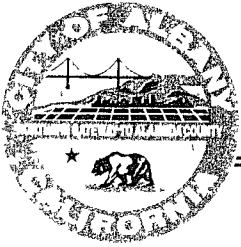
The permittee must complete the work or use authorized by a permit issued pursuant to this chapter within the time specified in the permit. If at any time the Director of Community Development & Environmental Resources finds that the delay in the prosecution or completion of the work or use authorized is due to lack of diligence on the part of the permittee, the permit may be revoked

PERMITTEE LIABILITY

The permittee shall agree to hold the City, its officers, and employees harmless from any and all liability, claims, suits or actions for any and all damages alleged to have been suffered by any person or property by reason of the permittee's installation, operation, maintenance or removal of the encroachment.

BY MY SIGNATURE HEREUNDER, I state that I have read and understand the above conditions and agree to comply therewith. I hereby attest that I am either the owner of the property or duly authorized agent of the applicant

APPLICANT'S SIGNATURE  Date: 1/30/11
NAME (print) Jennifer Hansen-Romero COMPANY. Albany Little League



Albany Police Department

1000 SAN PABLO AVE • ALBANY, CALIFORNIA 94706-2295

MICHAEL MCQUISTON
Chief of Police

Parade Permit Application

(510) 525-7300
FAX (510) 525-1360

Date: March 26, 2011 Parade Coordinator

Name of Applicant: Albany Little League - Jennifer Hansen-Romero

Address: 1056 Key Route Blvd City: Albany State: CA

Telephone #1: 510-290-8078 Telephone #2 _____

Name of Organization or Group: Albany Little League

Address: PO Box 6003 City: Albany State: CA

Telephone #1: 510-526-1404 Telephone #2 _____

Purpose of Parade: Opening Day of A. LL + ALBGSB

Number of Units or Participants; Number and Kind of Vehicles and Animals:

400+ Kids + 100+ Adults

Assembly Starting Time: 8:15 Parade Starting Time: 9:00

Parade Termination Time: 9:45 (est)

Proposed Assembly Area: (Number of Street, Names and Blocks Numbers):

800 Block of Solano @ Key Route

Parade Route: West on Solano (@ Key Route) South on Jackson St. → University Village Fields

Location Parade Route will Disband: UC Village Fields

Parade Permit Applicant must be filed with the Chief of Police 45 days in advance of the proposed parade

The City of Albany is dedicated to maintaining its small town ambience, responding to the needs of the community, and providing a safe, healthy environment now and in the future



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