



**SUSTAINABILITY COMMITTEE  
SPECIAL MEETING  
MINUTES**

*City Hall Conference Room*  
1000 San Pablo Avenue  
January 28, 2008 – 7:30 p.m.

**1. CALL TO ORDER**

The meeting was called to order by Chairman Cooper at 7:35 p.m.

**2. ROLL CALL**

Members Present:

Thomas J. Cooper	Suzanne Schrift
Miya Kitahara	Janet Smith-Heimer
Caryl O'Keefe	

Members Absent: Dan Lieberman, April Yang

Staff Present: Nicole Almaguer

**3. PUBLIC COMMENT**

None.

**4. ANNOUNCEMENTS/COMMUNICATIONS**

None.

**5. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:**

**5-1. Review Clean & Green Task Force Final Recommendations – Identify Priorities**

The Committee reviewed the CGTF Final Recommendations identifying actions that:

1. Are currently in process/have been completed
2. Require a higher priority
3. Will be conducted as part of the City's Climate Action Planning process with assistance from a professional consultant beginning in Spring 2008, and/or will be conducted as part of the City's Economic Development program via a professional consultant.

The Committee agreed that a secondary review of the CGTF Final Recommendations would be necessary.

The Committee's preliminary review of the CGTF Final Recommendations is attached as part of the minutes.

**6. FUTURE AGENDA ITEMS**

**6-1. Next meeting February 20, 2008.**

**7. ADJOURNMENT**

The meeting was adjourned at 9:15 p.m.