



**SUSTAINABILITY COMMITTEE
REGULAR MEETING
MINUTES**

Community Center - EOC Room (Downstairs)
1249 Marin Avenue
October 17, 2007 – 8:00 p.m.

1. CALL TO ORDER

2. ROLL CALL

Members Present:

Thomas J. Cooper	Suzanne Schrift
Miya Kitahara	Janet Smith-Heimer
Dan Lieberman	April Yang
Caryl O'Keefe	

Members Absent: None

Staff Present: Nicole Almaguer, Judy Lieberman

2.1 Introduction of New Committee Members

Committee Members introduced themselves and professional experience related to environmental sustainability and discussed their interests for the committee.

3. PUBLIC COMMENT

None.

4. REPORTS

4-1. City of Albany Program SEED: Sustainability, Environment, and Economic Development Overview

Almaguer provided an overview of the existing projects/programs conducted by the City within Program SEED. Additional projects/programs will be incorporated on an ongoing basis.

5. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:

5-1. Selection of Committee Chairperson and Co-Chair

Smith-Heimer nominated Cooper for Chairperson, seconded by Kitahara. Unanimously approved.
O'keefe nominated Smith-Heimer for Co-Chair, seconded by Lieberman. Unanimously approved.

5-2. Economic Development program/staffing update

Judy Lieberman provided an update regarding staffing for the new economic development program. Smith-Heimer noted that the costs for a consultant should range at approximately \$40,000, not the entire \$100,000 that is budgeted. The remaining funds available could support part-time staffing. The Committee expressed support in obtaining a consultant to assist in establishing an economic development program prior to retaining staff for the program. The item will be taken back to City Council for further direction regarding the option of retaining a consultant.

6. ANNOUNCEMENTS/COMMUNICATIONS

6-1. Committee/Commission/Board Training – Monday, October 29th, 6:30-9:00 p.m.

All Committee members indicated they would attend the training.

7. FUTURE AGENDA ITEMS

Almaguer noted staff conducting the City's Pedestrian Plan would like to attend an upcoming meeting to discuss the project.

7-1. Next meeting November 21, 2007 – confirm quorum/select alternative meeting date/or cancel November meeting

The Committee indicated a quorum would be attending the November meeting. Cooper suggested the Committee focus prioritizing the Clean & Green Task Force Final Recommendations at the November meeting.

8. ADJOURNMENT