

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: December 7, 2009

Reviewed by: BP

SUBJECT: Contract for services to move the Police and Fire Departments back into the permanent stations

REPORT BY: Judy Lieberman, Assistant City Administrator

STAFF RECOMMENDATION

Authorize the City Administrator to request proposals for moving services for the police and fire departments and enter into a contract in an amount not to exceed \$45,000.

BACKGROUND

It is anticipated that the Police and Fire Departments will move back into the permanent locations in early or mid February. The City's request for move proposals should take place in early January. This will allow the requests and contract to be finalized in a timely manner for an early February move date.

FINANCIAL IMPACT

The Civic Center's Soft Cost budget includes this amount for moving service for the Police and Fire Department. The cost to move the Police and Fire Departments out of the stations and into temporary facilities last year was approximately \$45,000.