



**WATERFRONT COMMITTEE
REGULAR MEETING
MINUTES**

City Council Chambers

MONDAY, MARCH 31, 2008 – 7:30 P.M. (in lieu of 4/3/08)

1. CALL TO ORDER

The meeting was called to order by Chairman Parker at 7:35 pm.

2. ROLL CALL

Members Present: Brian Parker Kathy Diehl Eddy So
 Bill Dann Clay Larson
 Steve Granholm Francesco Papalia

Staff Present: Ann Chaney

3. APPROVAL OF MINUTES

3-1. Approve minutes from March 5, 2008 meeting

Minutes approved as amended.

4. PUBLIC COMMENT

Allan Maris: commented on changes in meeting dates, believes there should be extraordinary reasons for changing meeting schedules.

Bob Outis: feels it is inappropriate for Committee members to interrupt people during public comment periods.

Edward Moore: noted the letter he submitted to the Committee.

5. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS, WHICH COULD INCLUDE REPORTS AND/OR PROPOSED RESOLUTIONS IF ANY:

5-1. Discuss preparation of Scope of Work with Fern Tiger Associates, consultant recommended by the Committee for the Waterfront Visioning process

Fern Tiger Associates (FTA) presented a draft scope of work that consists of a 5-phase process. FTA summarized each phase along with the expected outcome.

Granholm suggested FTA try to get a sense of what type of development would work at the site, and identify the best locations for open space and development. A reasonable amount of development is needed to provide revenue.

FTA replied they would turn to in-house technical staff or seek experts specific to particular issues as they arise. FTA will also look at existing information from the City.

Parker suggested FTA look at an array of options. Believes the sub consultant section of the scope of work is light on dollars. An economic consultant could easily be at least \$30,000.

So asked for details on the interview process FTA would take with community groups.

FTA stated they would hold one on one meetings, starting with those closest to the issue, and aiming for a good cross section of the community, including youth. FTA would look for recurring themes at these meetings.

Diehl recommends FTA utilize some randomness to ensure a cross section of the community is reached.

FTA stated they would utilize schools, the business community, non-profit agencies and other organizations.

Larson suggested FTA conduct analysis of engineering and regulatory issues, and educate the community.

Papalia asked what type of stakeholders and what age of youth would be approached by FTA.

FTA stated they would aim for high school age, or for those old enough to understand the area, and stakeholders consist of anyone interested in providing input on the process.

So asked what level of interaction should occur between FTA and the Committee, and does not want the Committee to micro-manage.

FTA stated the Committee should assist in determining if a phone survey is necessary. The cost for the phone survey is not included in the scope of work. Phase I is estimated between \$525,000 – 527,000.

Granholm suggested the scope include a clause that allows the City Administrator to decide on whether a phone survey should be conducted without the need to go back to City Council for contract amendment. Diehl suggested the consultant report back to the Committee periodically to confirm consultant is proceeding appropriately.

Public Comment:

Caryl O'Keefe: suggests the Committee allow the consultant to conduct a professionally driven process and that the Committee not micro-manage.

Bob Outis: suggests the Committee not have contact with the consultant as members have personal partisans. Asked FTA how a critical mass is determined.

Ed Moore: asked about the need for an EIR.

Allan Maris: believes education is important, and that land use law, cost issues, land acquisition are all important issues to look at, including identifying potential funding sources.

FTA replied that they would be researching the land area and all necessary background information. A critical mass is not necessarily numbers, but a voice representing all segments of the community.

Parker asked what the goal of Phase III would be.

FTA replied that it would be easier to identify the goal of Phase III after Phase I was underway.

So suggested the City Attorney be invited to an upcoming meeting to discuss how the Committee should interact with FTA. Larson and Granholm agree this is an important item to discuss.

Chaney will invite the City Attorney to the Committee's next meeting.

The Committee will review the scope of work at the next meeting and discuss whether to recommend approval by City Council.

5-2. Recommend projects regarding Post-Oil Spill Restoration to City Council

Chaney presented a list of potential post-oil spill restoration projects.

The Committee agreed to forward the list of potential candidate projects to the City Council for review, without prioritization of the projects. The item was approved 6 in favor, 0 opposed, Papalia abstained.

5-3. Discuss possible change in future Committee meeting schedule to 4th Mondays due to pending move to Community Center (2nd Mondays could be reserved on an as needed basis)

This item was continued to a future agenda.

6. ANNOUNCEMENTS/COMMUNICATIONS

7. FUTURE AGENDA ITEMS

7-1. Next meeting April 15, 2008 to review and approve for submittal to Council, Fern Tiger Associates Scope of Work.

8. ADJOURNMENT