

**CITY OF ALBANY
PLANNING AND ZONING AGENDA
STAFF REPORT**

Agenda date: 10/27/09

Prepared by: JB

Reviewed by: ____

ITEM/ 6a

SUBJECT: **Planning Application 08-011. Planning Application 08-082. Design Review. Variance.** Request for Design Review approval and Variance of Rear Yard Setback Coverage standards to allow construction of two new single-family homes.

SITE: 1069 Talbot and 1071 Talbot

APPLICANT/

OWNER: Norman and Yvonne Lam

ZONING: R-1 (Single-Family Residential)

STAFF RECOMMENDATION

Approve design review subject to attached conditions of approval. Deny variance to allow enclosed garage in rear yard.

BACKGROUND/PROJECT DESCRIPTION

The application is to allow the construction of two single family homes on two adjacent single family lots in the R-1 (single-family residential) zoning district. The existing single-family home would be demolished. The proposal was first presented to the Commission on January 27, 2009.

The applicant is proposing 3' side yard setbacks for the homes and an 8' wide, shared driveway between the two homes, which lead to single-car garages at the rear of the lots. The second required parking space for each home is proposed to be located in the front of the homes.

Plans have been revised to reduce the height of the homes since the January 27, 2009 Commission discussion of the application. The northern home has hipped roofs and a maximum height of 24' 6", with contemporary design elements. The southern home has a flat roof and a maximum height of 24'-6", with Spanish style elements. A variance is required to allow the garage to cover more than 30% of the rear yards.

Note on Application Processing

The two homes are being processed concurrently because they have a shared driveway that would provide access to the required off-street parking spaces. Staff recommends that each proposed home be technically treated as separate applications, but be processed concurrently.

Thus, if eventually one parcel is conveyed to another owner or constructed separately from the second parcel, there would be not be potentially complicated linkages between the two projects.

As long as the applications processed concurrently, staff would recommend waiving the planning fees for the second unit (subject to City Council approval). Building permit processing will be treated as two independent projects.

ENVIRONMENTAL ANALYSIS

Staff has determined that the proposed project is categorically exempt from the requirements of CEQA per Section 15303, "New Construction or Conversion of Small Structures" of the CEQA Guidelines, which exempts small additions.

DISCUSSION OF KEY ISSUES

The two parcels, at 2,500 square feet in size, are legal non-conforming with respect to size. Historically, the property was developed as a single property, and thus the processing of this application was delayed in order to provide time for the property owner to confirm that in fact there are two existing parcels. Currently the 1071 Talbot lot is developed with a single-family home that has many nonconformities such as a 0' side yard setback, lot coverage greater than 50%, etc, and is in need of major renovations.

Parking Arrangements

The two lots are a narrow 25' wide, which pose a challenge in meeting all development requirements. The current parking proposal provides the required two off-street parking spaces for each unit, and supports the design objectives of the city by eliminating large garages on the front elevation of residences. One space for each unit is in an open area in the front of the home and the second space for each unit is shown in a garage between the two properties on the rear property line, with a shared driveway to access the garage. An easement will be required to allow a shared driveway and deed restrictions outlining the need for clear access and shared maintenance will be required.

There are several issues raised with the proposed rear garage and thus staff is recommending that the garage be eliminated and the rear yard parking space be allowed as open parking. The first issue is that pursuant to the California Building Code, a structure cannot straddle a property line. Secondly, the proposed garages, totaling 220 square feet each, would cover 44% of the rear yard. To allow the garages, the design would have to be modified to function as two separate buildings, and the Commission would have to grant a variance to the rear yard setback requirement. Furthermore, the recommended open parking also would address concerns expressed by the rear yard neighbor about the appearance of the garage.

If the Commission wishes to allow the enclosed garages, the Commission would need to make the required findings. The necessary findings are detailed in attachment 2. Staff will need direction from the Commission on the necessary explanation associated with each finding.

Design Review

The 1069 Talbot home is proposed to have a contemporary architectural style, finished in stucco with a fiberglass roof. There are various sized, double-hung windows throughout the home and hipped roofs. There are projections on both the front and rear elevations, which create variation in wall depth and aesthetic interest. There is a split level home to the north that has an accessory structure on the property line, closest to 1069 Talbot. Staff recommends that the applicant consider bay windows or something that adds architectural interest to the north elevation of the home on 1069 Talbot.

The 1071 Talbot home has Spanish style design, with a flat roof and clay tiles accenting the roof and front porch. There are double-hung windows throughout the home and clay tiles matching on the rear roof, matching those on the front. There is a single-story bungalow to the south of 1071 Talbot. Staff recommends that the applicant consider bay windows or something that adds architectural interest to the south elevation. Staff also recommends that obscure glass be used on the second-story windows of 1071 Talbot to provide privacy for the adjacent neighbors in the bungalow.

Conclusion

Overall staff believes that the applicant has provided attractive and appropriate homes for the two lots. The project will provide an additional housing unit and clean up a site that currently needs improvements. The parking solution is unique and appropriate considering the challenges in design to development standards with narrow 25' wide lots.

Attachments:

1. Analysis of Zoning Requirements
2. Project application, plans, photos
3. Lot survey
4. Green points checklist

ATTACHMENT 1 - ANALYSIS OF COMPLIANCE WITH ZONING REQUIREMENTS

20.12 Zoning Districts and Permitted Uses

General Plan: Low Density Residential
Zoning: R-1 - Single-Family Residential

20.16 Land Use Classifications

Single family residential

Surrounding North - SFR East - SFR
Property Use South - SFR West - SFR

20.20.080 Secondary Residential Units.

Not applicable.

20.24.020 Table Of Site Regulations By District.

The homes proposed on both 1069 Talbot and 1071 Talbot are included in the same table, and it is noted when they vary.

	Proposed (approx.)	Requirement
Setbacks		
Front (west)	15'	15'
Side (north)	1069 Talbot 3' 1071 Talbot 4'	3'
Side (south)	1069 Talbot 4' 1071 Talbot 3'	3'
Rear (east)	27'-4"	20'
Area		
Lot Size	2,500	--
Lot Coverage	41%	50%
Maximum Height	24' 6"	28' max.

20.24.030 Overlay District Regulations.

Not applicable.

20.24.040 Hillside Residential Regulations.

Not applicable.

20.24.050 Floor-Area-Ratio.

	Proposed	Requirement
Lot Size	2,500	--
Floor Area		
Garage	220	
Lower Floor	759	--
Upper Floor	801	
Total	1,780	--
Total Counted * **	1,500	--
Floor Area Ratio	60%	60%

* 220sq. ft. exempted from "total counted" as permitted by MC 20.24.050 for enclosed parking spaces.

** 60 square foot exempted from "total counted" as permitted by MC 20.24.050 for enclosed staircases.

20.24.060 Setback Areas, Encroachments.

Not applicable.

20.24.100 Distances Between Structures.

Not applicable.

20.24.110 Fences, Landscaping, Screening.

Not applicable.

20.24.130 Accessory Buildings.

Not applicable.

20.28 Off-Street Parking Requirement.

See project description and discussion

20.40 Housing Provisions

Not applicable.

20.44 Non-conforming Uses, Structures and Lot

See project description and discussion.

20.48 Removal of Trees

Not applicable.

20.52 Flood Damage Prevention Regulations

Not applicable.

20.100.030 Use Permits.

Not applicable.

20.100.040 Variances.

Not applicable.

20.100.010 Common Permit Procedures.

Public notice of this application was provided on October 16, 2009 in the form of mailed notice to property owners and occupants within a 100-foot radius, and posted on-site and in three locations.

20.100.050 Design Review.

See Summary of Key Issues.

ATTACHMENT -2

Findings for Design Review approval (Per section 20.100.050.E of the AMC)

<i>Required Finding</i>	Explanation
<p>1. <i>The project conforms to the General Plan, any applicable specific plan, applicable design guidelines adopted by the City of Albany, and all applicable provisions of this Chapter.</i></p>	<p>The General Plan designates this area for residential development. Additionally, the project meets City zoning standards for location, intensity and type of development.</p>
<p>2. <i>Approval of project design is consistent with the purpose and intent of this section, which states "designs of projects...will result in improvements that are visually and functionally appropriate to their site conditions and harmonious with their surroundings, including natural landforms and vegetation. Additional purposes of design review include (but are not limited to): that retention and maintenance of existing buildings and landscape features are considered; and that site access and vehicular parking are sufficient."</i></p>	<p>The proposal is in scale and harmony with existing development in the vicinity of the site. The architectural style, design and building materials are consistent with the existing dwelling and with the City's Residential Design Guidelines. The proposed project will provide safe and convenient access to the property for both vehicles and pedestrians. The project will not remove any significant vegetation and will not require significant grading.</p>
<p>3. <i>Approval of the project is in the interest of public health, safety and general welfare.</i></p>	<p>The proposed project will not be detrimental to the health, safety, convenience and welfare of those in the area and would not adversely impact property, improvements or potential future development in the area by adding new housing in the community and eliminate a blighted condition.</p>
<p>4. <i>The project is in substantial compliance with applicable general and specific Standards for Review stated in Subsection 20.100.050.D.</i></p>	<p>The project as designed is in substantial compliance with the standards as stated, including Access, Architecture, Natural features, Coordination of design details, Retention and maintenance of buildings, and Privacy.</p>

Findings for Variance (Per section 20.100.040.C of the AMC)

<i>Required Finding</i>	<i>Explanation</i>
<p>1. <i>Unique Site Characteristics. That there are exceptional or extraordinary circumstances applying to the property involved, including size, shape, topography, location or surroundings, and</i></p>	
<p>2. <i>Preservation of Property Rights. That the strict application of this Chapter deprives such property of privileges enjoyed by other property in the vicinity and under identical zoning classification; and.</i></p>	
<p>3. <i>No Special Privilege. That such variance will not constitute a grant of special privilege inconsistent with limitations imposed on similarly zoned properties; and</i></p>	
<p>4. <i>Adverse Impacts. That the granting of such variance will not be materially detrimental to the public welfare or materially injurious to the property or improvements in the vicinity; and</i></p>	
<p>5. <i>Limitations. That such variance does not permit a use other than a use permitted in the zoning district in which the site is located, increase the permitted residential density, or establish a newly-created lot that does not meet the minimum lot area or minimum lot width requirements of the zoning district.</i></p>	

ATTACHMENT - 3

COMMUNITY DEVELOPMENT DEPARTMENT CONDITIONS OF APPROVAL

IMPORTANT NOTE:

THE APPLICATIONS AT 1069 TALBOT AND 1071 TALBOT ARE BEING PROCESSED CONCURRENTLY WITH MATCHING FINDINGS AND CONDITIONS OF APPROVAL. EACH PARCEL, HOWEVER, SHOULD BE CONSIDERED AS HAVING A SEPARATE APPROVAL.

General Project Conditions

- Gen-1 **Project Approval.** This Design Review approval is for Norman & Yvonne Lam, as substantially shown and described on the project plans, except as may be modified by conditions herein. Plans include preliminary master site plan prepared by Jon Matheson, date received October 9, 2009, architectural plans (project perspectives, building sections, and floor plans, all as presented to the Planning and Zoning Commission on October 27, 2009. For any condition herein that requires preparation of a Final Plan where the project developer has submitted a conceptual plan, the project developer shall submit final plan(s) in substantial conformance with the conceptual plan, but incorporate the modifications required by the conditions herein for approval by the City.
- GEN-2 **Project Approval Expiration.** This Design Review approval expire on November 10, 2010 (one year from the date on which this approval becomes effective) or at an alternate time specified as a condition of approval, unless a building permit has been issued and construction diligently pursued; a certificate of occupancy has been issued; the use is established; the use permit, variance or design review approval is renewed]. The approval may be renewed by the Community Development Director for a period up to an additional two (2) years, provided that, at least ten (10) days before expiration of one (1) year from the date when the approval becomes effective, an application for renewal of the approval is filed with the Community Development Department. The Community Development Director may grant a renewal of an approval where there is no change in the original application, or there is no request to change any condition of approval.
- Gen-3 **Fees.** The applicant shall pay any and all City and other related fees applicable to the property, as may be modified by conditions herein. Fees shall be based on the current fee structure in effect at the time the relevant permits are secured, and shall be paid before issuance of said permit or before any City Council final action approval. Notice shall be taken specifically of Plan Check, Engineering, Fire and Inspection Fees. The project developer shall also reimburse the City for direct costs of planning; building and engineering plan check and inspection, as mutually agreed between the City and developer.

- GEN-4 **Appeals.** The Albany Municipal Code provides that any action of the Planning staff may be appealed to the Planning and Zoning Commission, and any action of the Planning and Zoning Commission may be appealed to the City Council as per the procedures described in Section 20.100.080. The City Clerk will then schedule the matter for the next available City Council meeting.
- GEN-5 **Requirement for Building Permit.** Approval granted by the Planning and Zoning Commission does not constitute a building permit or authorization to begin any construction or demolish an existing structure. An appropriate permit issued by the Community Development Department must be obtained before constructing, enlarging, moving, converting, or demolishing any building or structure within the City.
- GEN-6 **Fire Department Approval.** As part of a building permit application, the applicant shall submit written documentation that all requirements of the Albany Fire Department have, or will be, met to the satisfaction of the AFD.
- GEN-7 **Engineering Approval.** As part of a building permit application, the applicant shall submit written documentation that all requirements of the Public Works Department have, or will be, met to the satisfaction of the City Engineer.
- GEN-8 **Construction Hours.** Construction activity shall be restricted to the hours of 8:00 a.m. to 6:00 p.m. Mondays through Saturdays, and 10:00 a.m. to 6:00 p.m., Sundays and legal holidays, unless otherwise approved in writing by the City Engineer for general construction activity. Failure to comply with construction hours may result in stop work orders or other administrative actions.
- GEN-9 **Archeological Remains.** In the event subsurface archeological remains are discovered during any construction or preconstruction activities on the site, all land alteration work within 100 feet of the find shall be halted, the Community Development Department notified, and a professional archeologist, certified by the Society of California Archeology and/or the Society of Professional Archeology, shall be notified. Site work in this area shall not occur until the archeologist has had an opportunity to evaluate the significance of the find and to outline appropriate mitigation measures, if deemed necessary. If prehistoric archeological deposits are discovered during development of the site, local Native American organizations shall be consulted and involved in making resource management decisions.
- GEN-10 **Modifications to Approved Plans.** The project shall be constructed as approved. Planning staff may approve minor modifications in the project design, but not the permitted land use (per Albany Municipal Code 20.12). A change in an item requiring discretionary approval and any other changes deemed appropriate by the Planning staff shall require further Planning and Zoning Commission approval through the Design Review process.
- GEN-11 **Hold Harmless Agreement.** Pursuant to Government Code Section 66474.9, the applicant (including any agent thereof) shall defend, indemnify, and hold harmless, the City of Albany and its agents, officers and employees, from any

claim, action, or proceeding against the City or its agents, officers or employees to attack, set aside, void, or annul the City's approval concerning this application, which action is brought within the time period provide for in Section 66499.37. The City will promptly notify the applicant of any such claim action or proceeding and cooperate fully in the defense.

- GEN-12 **Public Improvements Standards.** Public improvements shall be designed and constructed in accordance with the City's Standard Specifications and Standard Details, unless specifically waived in writing by the City Engineer.
- GEN-13 **Title 24 Standards.** All construction shall be designed and built in accordance with California Title 24 handicap accessibility standards. Appropriate details and specifications shall be incorporated into the plans and submitted at time of building permit application.
- GEN-14 **Energy Conservation Standards.** All buildings shall be designed in accordance with the State of California energy conservation standards for residential buildings. The necessary plans and documentation shall be submitted at time of building permit application.

ARCHITECTURE CONDITION

- ARCH-1 **Material Samples.** Samples of final exterior materials and the proposed color palette shall be submitted for review and approval by the Community Development Department as part of building permit application.
- ARCH-2 **Final Architectural Drawings.** The applicant shall submit final architectural elevations, details and revisions for the review and approval of the Community Development Department as part of building permit application.
- ARCH-3 **Window Recess.** All new windows shall be recessed two inches from face of building to provide adequate shade and shadow and to promote visual relief. Final window details shall be submitted for review and approval at the time of building permit application.
- ARCH-4 **Non-Reflective Glazing.** Any glazing material shall be non-reflective.

LIGHTING CONDITIONS

- LGHT-1 **Exterior Lighting.** All exterior lighting shall be installed in such a manner that glare is directed away from surrounding properties and rights-of-way. If required, exterior light fixtures shall be equipped with "cut off" lenses to minimize light and glare spill over onto adjacent properties.
- LGHT-2 **Shielding of Lighting.** Prior to the certificate of occupancy, all accent lighting shall be directed downward and, if necessary, fixed with cut-off lenses to ensure that no glare spills onto neighboring properties.

LANDSCAPING CONDITIONS

LNDSC-1 **Street Tree Requirement.** The applicant shall apply for one street tree before the issuance of the building permit. The City’s Environmental Resource Assistance will determine the type and location of the tree and may waive this requirement if site conditions will not reasonably support establishment of a new tree.

PUBLIC WORKS DEPARTMENT CONDITIONS

GENERAL ENGINEERING CONDITIONS

ENGR-1 **Backflow Device.** Any required water service for fire protection purposes shall be equipped with a City approved backflow device. Services for irrigation purposes also require a separate City approved backflow prevention device.

GRADING CONDITIONS

GRAD-1 **Grading Permit.** Any grading required in association with the project shall require a grading permit from the Community Development Department. To obtain this permit, the applicant shall submit a grading plan, indicating the extent and volumes of earth proposed to be moved. A grading permit is subject to 2001 California Building, Appendix 33.

GRAD-2 **Demolition Permit.** Site demolition shall not occur until construction permits are issued for the development project. All demolition shall be in accordance with permits issued by the City and Bay Area Air Quality Management District (BAAQMD).

GRAD-3 **Water on Site.** The site shall be graded so as to prevent rainfall runoff originating from improved areas on the project site from crossing onto adjoining private property. Building floor elevations shall be above the FEMA-mapped 100-year flood plain as established by a licensed civil engineer. Provide the elevation and compaction certificates during and upon the completion of grading required by the California Building Code and in conformance with the recommendations of the geotechnical engineer’s report. Shore and dewater all excavations in accordance with the requirements of the geotechnical engineer’s report.

GRAD-4 **Flooding Damages.** The project developer shall execute an assumption of risk, indemnification and hold harmless agreement as required by the City. The agreement, in substance, shall state that the project developer, and any successor in interest, shall assume all risk for damages to the project and to project improvements, flooding caused by surface water intrusion, stormwater runoff, or water under the ground surface pressing on or flowing or seeping through foundations, walls, floors, or paved surfaces, basements, whether paved or not, or windows, doors or other openings, and shall indemnify and hold the City harmless from any claims of such damages, including third-party claims, of such damage or of such damages or of damages arising from rainfall runoff which is not prevented from leaving the project site in violation of Condition GRAD-3.

GRAD-5 **Dust Control Program.** A dust control program shall be prepared by the project developer and approved by the Community Development Department and City Engineer before issuance of a grading permit. The dust control plan shall address such items as covering stockpiled material, frequent watering of graded areas, revegetating graded areas, speed limits for grading equipment and similar items.

GRAD-6 **Stormwater Pollution Prevention Plan.** The project developer shall submit a Stormwater Pollution Prevention Plan (SWPPP) for review by the City before the issuance of a building or grading and/or building permit. The SWPPP shall be consistent with standards adopted by the Regional Water Quality Control Board and the City of Albany Clean Water Program and implemented by the project general contractor, all subcontractors and suppliers of material and equipment. Construction site cleanup and control of construction shall also be addressed in the SWPPP. The project developer shall be responsible for SWPPP compliance. A copy of the SWPPP shall be kept at the construction site at all times.

INFRASTRUCTURE CONDITIONS

INFR-1 **Sewer System Requirements.** The sewer system for the subject building shall comply with Chapter 15 of the Albany Municipal Code and to the satisfaction of the City Engineer before Final Inspection approval of the construction permit.

INFR-2 **Two-Way Cleanout.** Installation of a two-way curbside cleanout shall be required per Chapter 15 of the Albany City Code. This applies to all properties, including properties with a valid upper sewer lateral certificate of compliance. All 2-way curbside clean outs shall be fitted with a loose cap in accordance with the City's standard detail SS6.

INFR-3 **Property Run-off Requirements.** All runoff from impervious surfaces shall be intercepted at the project boundary and shall be collected and conducted via an approved drainage system through the project site to an approved storm drain facility, as determined by the City Engineer. Development that contributes additional water to the existing drainage system shall be required to complete a hydraulic study and make improvements to the system as required to accommodate the expected ultimate peak water flow and to stabilize erosive banks that could be impacted by additional storm water flow.

INFR-4 **Roof Drainage.** Roof drainage from the structure shall be collected via a closed pipe and conveyed to an approved storm drain system off the street curb. No concentrated drainage of surface flow across sidewalks shall be permitted. Alternative natural treatment measures are subject review and approval by the City Engineer.

INFR-5 **Completion of Off-Site Improvements.** Off-site improvements, as required by the City Engineer, shall be complete before issuance of a Certificate of Occupancy unless alternatives are approved in writing by the Albany City Engineer.

PUBLIC IMPROVEMENTS CONDITIONS

- PUBIM-1 **Encroachment Permit.** The applicant shall obtain an encroachment permit from the Engineering Division before commencing any construction activities within any public right-of-way or easement.
- PUBIM-2 **Debris Removal.** All mud, dirt or construction debris carried off the construction site onto adjacent streets shall be removed each day. No materials shall be discharged onto a sidewalk, street, gutter, storm drain or creek.
- PUBIM-3 **Damage to Street Improvements.** Any damage to street improvements now existing or done during construction on or adjacent to the subject property, shall be repaired to the satisfaction of the City Engineer at the full expense of the applicant. This shall include sidewalk repair, slurry seal, street reconstruction or others, as may be required by the City Engineer.
- PUBIM-4 **Right-of-Way Construction Standards.** All improvements within the public right-of-way, including curb, gutter, sidewalks, driveways, paving and utilities, shall be reconstructed in accordance with approved standards and/or plans and shall comply with the standard plans and specification of the Community Development Department and Chapter 14 of the City Code.

FIRE DEPARTMENT CONDITIONS

- FIRE-1 **Construction of 1,500 Square Feet or Greater.** 1500 sq. ft. or more or any addition, remodel, rehabilitation, etc. is 50% of the existing sq. ft.:
- a) This dwelling will be required install an Automatic Fire Extinguishing System throughout the entire dwelling. Ordinance No. 94-010, Albany Municipal Code, Chapter 11, Section 11-2.3a(3)(a).
 - b) Plans, information sheets on all sprinkler components and hydraulic calculations are required.
 - c) A 110-volt interconnected smoke alarm system with a 10-year lithium batter back-up is acceptable with a fire suppression system.
- FIRE-2 **Fire Rated Construction.** Any portion of a building five (5) feet or less from the property line shall comply with fire-rating requirements of the CBC.
- FIRE-3 **Gallons-per-Minute Requirement.** The water system for fire protection shall comply with City of Albany Fire Department standards. Fire flow test data and water system plans must be provided at time of building plan check. The plans must include all equipment, components and layout of the system. Private fire protection water systems shall be supplied through an approved backflow device per City Engineering Division standards.

STRUCTURAL CONTROL MEASURES

- STRUC-1 **Illegal Dumping to Storm Drain Inlets and Waterways.** On-site storm drain inlets shall be clearly marked with the words “No Dumping! Flows to Bay,” or equivalent, using methods approved by the City of Albany.
- STRUC-2 **Pesticide/Fertilizer Application** Landscaping shall be designed to minimize irrigation and runoff, promote surface infiltration where appropriate, and minimize the use of fertilizers and pesticides that can contribute to stormwater pollution. If a landscaping plan is required as part of a development project application, the plan shall meet the following conditions related to reduction of pesticide use on the project site:
- a) Where feasible, landscaping shall be designed and operated to treat stormwater runoff by incorporating elements that collect, detain, and infiltrate runoff. In areas that provide detention of water, plants that are tolerant of saturated soil conditions and prolonged exposure to water shall be specified.
 - b) Plant materials selected shall be appropriate to site specific characteristics such as soil type, topography, climate, amount and timing of sunlight, prevailing winds, rainfall, air movement, patterns of land use, ecological consistency and plant interactions to ensure successful establishment.
 - c) Existing native trees, shrubs, and ground cover shall be retained and incorporated into the landscape plan to the maximum extent practicable.
 - d) Proper maintenance of landscaping, with minimal pesticide use, shall be the responsibility of the property owner.

OPERATIONAL BEST MANAGEMENT PRACTICES (BMPs)

- BMP-GEN1 **Stormwater Pollution Prevention Control Measures.** The project plans shall include stormwater pollution prevention and control measures for the operation and maintenance of the project during and after construction for the review and approval of the City or County Engineer. The project plan shall identify Best Management Practices (BMPs) appropriate to the uses conducted on-site in order to limit to the maximum extent practicable the entry of pollutants into stormwater runoff.
- BMP-GEN2 **Erosion Control Measures.** The project plan shall also include erosion control measures to prevent soil, dirt and debris from entering the storm drain system, in accordance with the practices outlined in the ABAG *Erosion and Sediment Control Handbook*, California Storm Water Best Management Practice Handbooks, and Regional Water Quality Control Board’s *Erosion and Sediment Control Field Manual*
- BMP-GEN3 **Responsibility of Contractors.** The applicant is responsible for ensuring that all contractors and subcontractors are aware of and implement all stormwater quality control measures. Failure to comply with the approved construction BMPs shall result in the issuance of correction notices, citations and/or a project stop order.

- BMP-1 **Paved Sidewalks and Parking Lots.** Sidewalks and parking lots shall be swept regularly to prevent the accumulation of litter and debris. Debris resulting from pressure washing shall be trapped and collected to prevent entry into the storm drain system. Washwater containing any soap, cleaning agent or degreaser shall be collected and discharged to the sanitary sewer and shall not be discharged to a storm drain. The applicant shall contact the City Engineer for specific connection and discharge requirements.

- BMP-2A **Private Streets, Utilities and Common Areas.** The owner of private streets and storm drains shall prepare and implement a plan for street sweeping of paved private roads and cleaning of all storm drain inlets.

GENERAL CONSTRUCTION BEST MANAGEMENT PRACTICES (BMPs)

- BMP-CNST1 **Construction Access Routes.** Construction access routes shall be limited to those approved by the City Engineer and shall be shown on the approved grading plan.

- BMP-CNST2 **Collection of Construction Debris.** Gather all construction debris on a regular basis and place them in a dumpster or other container which is emptied or removed on a weekly basis. When appropriate, use tarps on the ground to collect fallen debris or splatters that could contribute to stormwater pollution.

- BMP-CNST3 **Removal of Waste.** Remove all dirt, gravel, rubbish, refuse and green waste from the sidewalk, street pavement, and storm drain system adjoining the project site. During wet weather, avoid driving vehicles off paved areas and other outdoor work.

- BMP-CNST4 **Sweeping of Public Right-of-Way.** Broom sweep the sidewalk and public street pavement adjoining the project site on a daily basis. Caked on mud or dirt shall be scraped from these areas before sweeping.

- BMP-CNST5 **Filter Materials at Storm Drain Inlet.** Install filter materials (such as sandbags, filter fabric, etc.) at the storm drain inlet nearest the downstream side of the project site prior to:
 - a) start of the rainy season (October 1);
 - b) site dewatering activities;
 - c) street washing activities;
 - d) saw cutting asphalt or concrete; and
 - e) order to retain any debris or dirt flowing into the City storm drain system.
 Filter materials shall be maintained and/or replaced as necessary to ensure effectiveness and prevent street flooding. Dispose of filter particles in the trash.

- BMP-CNST6 **Containment of Materials.** Create a contained and covered area on the site for the storage of bags of cement, paints, flammables, oils, fertilizers, pesticides, or any other materials used on the project site that have the potential for being discharged to the storm drain system by wind or in the event of a material spill.

BMP-CNST7 **Cleaning of Equipment.** Never clean machinery, tools, brushes, etc. or rinse containers into a street, gutter, storm drain or stream. See the *Building Maintenance/Remodeling* flyer for more information.

BMP-CNST8 **Minimize Removal of Natural Vegetation.** Minimize removal of natural vegetation or ground cover from the site in order to minimize the potential for erosion and sedimentation problems. Replant the area as soon as possible. All cut and fill slopes shall be stabilized as soon as possible after grading is completed. No site grading shall occur between October 1 and April 15 unless approved erosion and sedimentation control measures are in place.

Special Conditions

SPCL-1 The garage accessory structure shown on plans shall be replaced with open parking on pervious pavement is the same location.

Appeals: The Albany Municipal Code provides that any action of the Planning and Zoning Commission may be appealed to the City Council, if such appeal is filed within 14 days of the date of the action. Appeals may be filed in the Community Development Department by completing the required form and paying the required fee. The City Clerk will then schedule the matter for the next available City Council meeting.

Planning Application #: 08-011

Date Received: 2/25/08
 Fee Paid: \$560
 Receipt #: 49230



City of Albany



PLANNING APPLICATION FORM FOR DESIGN REVIEW AND CONDITIONAL USE PERMITS FOR SINGLE FAMILY RESIDENTIAL ADDITIONS

For PLANNING & ZONING COMMISSION action:	
<input checked="" type="checkbox"/> Design Review - residential additions or exterior modifications.	\$560* / Admin. \$400*
<input type="checkbox"/> Parking Exceptions/Reductions - see separate handout	\$620*
<input type="checkbox"/> Conditional Use Permit - Non-Conforming Wall(s)	\$1110

* When obtaining more than one planning approval, the full amount for the highest fee will apply and 1/2 fee will be charged for any other ones.

The City of Albany Municipal Code has certain requirements for approving Design Review of additions to Single Family Residences. Please complete the following application to initiate the process. Please be aware that staff may have additional questions for you based on your responses. You should anticipate that planning staff and/or Planning and Zoning Commissioners will visit your site prior to your Planning and Zoning Commission meeting.

Job Site Address: <u>1069 & 1071 TALBOT AVE.</u>		Zone: <u>R1</u> R2 R3 R4
Property Owner(s) Name: <u>NORMAN & YVONNE LAM</u>		Other overlays:
Phone: <u>(510) 219-3188</u>	Fax:	Email:
Mailing Address: <u>1072 TALBOT AVE.</u>	City: <u>ALBANY</u>	State/Zip: <u>CA 94706</u>
Applicant(s) Name (contact person): <u>NORMAN & YVONNE LAM</u>	Phone: <u>(510) 219-3188</u>	Fax:
Mailing Address: <u>1072 TALBOT AVE.</u>	City: <u>ALBANY</u>	State/Zip: <u>CA 94706</u>

GENERAL INFORMATION (Please fill out this Chart - existing & proposed:)

Item	Required	Existing	Proposed
How big is your lot? Express in square feet.	N/A	2500	
What is the floor area of: your existing residence (see additional handout on how to measure this)			1500 SF
any detached buildings—garage, sheds, etc.		220 SF GARAGE	
How many square feet is your addition?	N/A	N/A	N/A
What is the Floor Area Ratio (FAR) ¹ (see additional handout on how to measure this)	55% maximum allowed		1500 SF ALLOWED ON SMALL LOT
What is your lot coverage? ²	N/A		40.8 %
What is the amount of impervious surface on the lot?	N/A		623.5 SF
What is the maximum height of your residence?	28ft. maximum		28'-0" 24'-4"
How many dwelling units are on your site?	1 (2 with special permit)		1
How many parking spaces do you have in a garage? ³	see note 3 below		1
What are the interior dimensions of your garage?	7'6" by 16'		10'-5" x 18'-0"
What is the narrowest width of your driveway?	6.5' is the narrowest allowed		8'-0"

ATTACHMENT #2

PROJECT ADDRESS: 1069 & 1071 Talbot

Item	Required	Existing	Proposed
Setbacks:			
Front yard: What is the minimum distance between the front wall of your house and the front property line?	15 feet minimum		15'-0" P.L. TO PORCH
Side yards: What is the shortest distance between a side wall of your house and a side property line?	10% of lot width min. 3 ft max. 5 ft. Corner lot 7 ft. 6 in.		3'-0"
Rear Yards: What is the minimum distance between the rear wall of your house and the rear property line?	20 feet minimum		27'-10"
Hillside District only: What is the slope of your lot?			N/A

Notes:

- 1 Floor Area Ratio (FAR) applies to single family residential development in all zones. It is defined as the ratio between the gross floor area of a building(s) on a lot compared to gross square feet of lot (see FAR Handout).
- 2 Lot Coverage is defined as the land area covered by all structures except uncovered decks, porches, landings, balconies or stairways that are less than 6 feet above grade as well as eaves, trellises and similar structures that do not have solid roofs.
- 3 The Albany Municipal Code requires that every residential unit must have 2 off-street parking spaces. Some exceptions may apply in your situation. See the parking section of the Zoning Ordinance for a complete list of possible exceptions.

(Please use additional sheets to explain any of your responses to the following).

1. Will the construction of the addition require the removal of any mature trees? YES
If yes, please describe: REMOVE 2 FLAXLEAF PAPERBARK TREES, REPLACE WITH 2 NEW STREET TREES
2. Are the architecture, materials and colors of the proposed addition consistent with the existing dwelling?
STUCCO WALLS, NEW WOOD CLAD WINDOWS, STEEP HIP ROOFS ON 1069 TALBOT HOUSE AND
If yes, please describe how: SPANISH CLAY TILE ON 1071 TALBOT HOUSE WILL REPEAT MATERIALS AND STYLE USED IN OTHER HOUSES IN THE NEIGHBORHOOD.
3. Is the proposed addition sensitive to the size or mass of the surrounding properties? NEW HOUSES WILL BE
If yes, please describe how: OF SIMILAR HEIGHT AND SIZE OF OTHER NEARBY HOUSES. THEY WILL ALSO BE SET FURTHER BACK FROM THE FRONT PROPERTY LINE THAN OTHER HOUSES IN THE NEIGHBORHOOD
4. If you have no garage, where do you park vehicles? N/A

Story Poles - For new residential construction and exterior alterations that increase the height, an applicant is required to erect at least two "story poles", a temporary construction for the purpose of visually displaying the outer limits, including the height, of the proposed structural alterations. These poles shall be erected at least ten (10) days prior to the design review meeting, and shall be maintained in place through the date of the meeting.

The signature of the property owner is required for all projects. By executing this form you are affirming that you are the property owner.

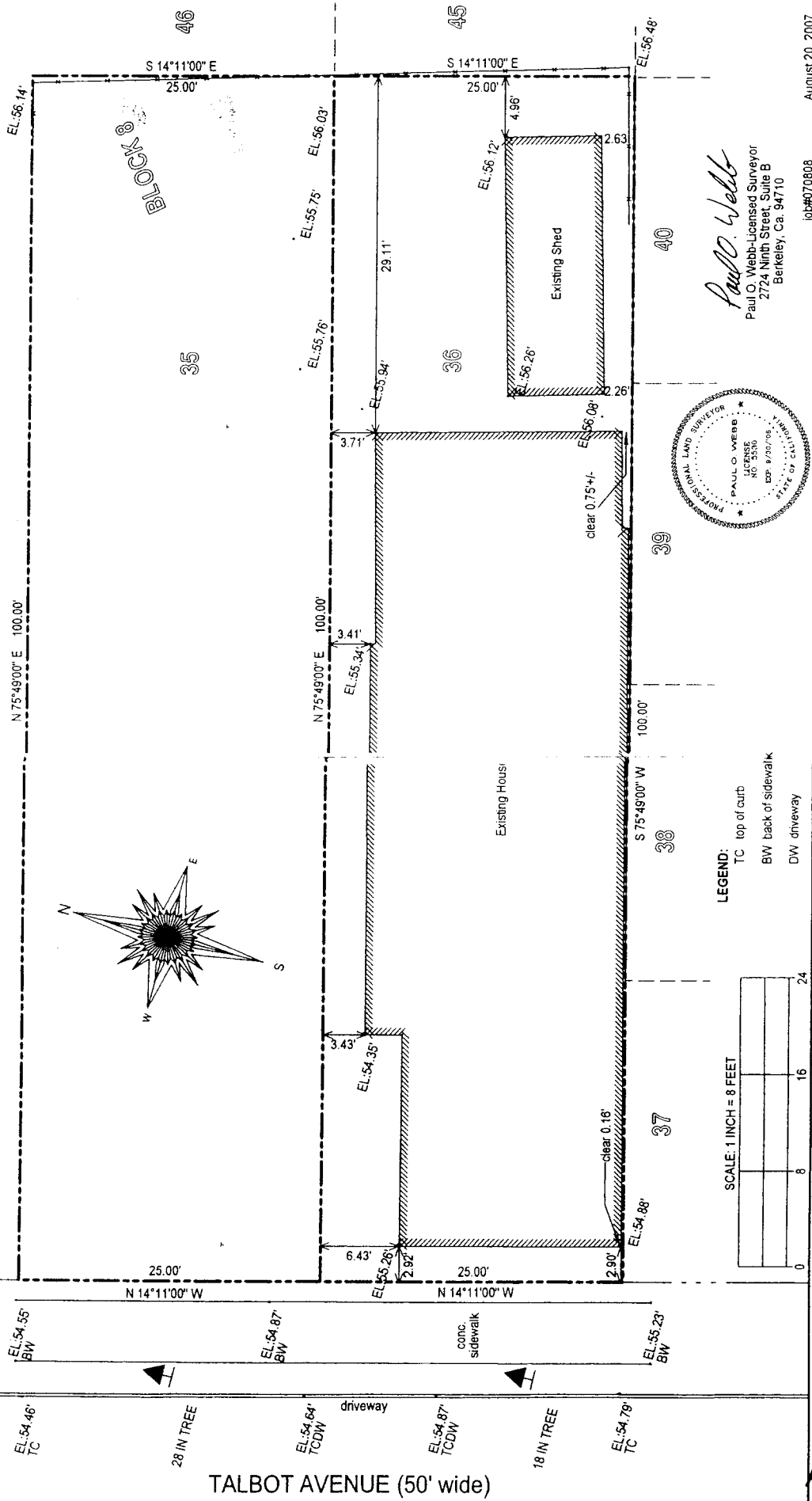
[Signature] [Signature]
Signature of Property Owner Date 2-25-08 Signature of Applicant (if different) Date 2-25-08

Community Development Department staff is available Monday, 8:30 AM to 7:00 PM, Tuesday through Thursday 8:30 AM to 5:00 PM, and Friday 8:30 AM to 12:30 PM at 1000 San Pablo Avenue, Albany, CA 94706 (510) 528-5760.

1069-71 TALBOT AVENUE, ALBANY, CA
 LOTS 35 AND 36, BLOCK 8, "MAP NO. 4 REGENTS PARK, OAKLAND TOWNSHIP, ALAMEDA COUNTY"
 FILED AUGUST 27, 1906, IN BOOK 21 OF MAPS, PAGE 51, ALAMEDA COUNTY RECORDS
 APN. 065-2654-035-01
 AUGUST, 2007

FEB 25 2008

COMMUNITY DEVELOPMENT
 DEPARTMENT



August 20, 2007

job#070608

ATTACHMENT # 3

ATTACHMENT # 3



House to left
1065 Talbot



Yvonne Lam
1071 Talbot



CITY OF ALBANY

FEB 25 2008

COMMUNITY DEVELOPMENT
DEPARTMENT



house to right
1073 Talbot



City of Albany

Green Building Program Rating System for Remodeling Projects Supplemental Application Form

Project Address: 1069, 1071 TALBOT AVE.

Checklist Prepared By: JOHN MATHESON

Date Prepared: 1-26-09

A. Site



- 3. Remodel for Mixed Use, Adaptive Reuse, and Historic Preservation
- 4. Protect Native Soil
- 5. Minimize Disruption of Existing Plants & Trees
- 6. Implement Construction Site Stormwater Practices
- 7. Protect Water Quality with Landscape Design
- 9. Reuse Materials/Use Recycled Content Materials for Landscape Areas
- 10. Install High-Efficiency Irrigation Systems
- 11. Provide for On-Site Water Catchment / Retention

up to 4 Resource pts	YES	4		
4 Resource pts	y=yes			
4 Resource pts	y=yes			
2 Resource pts	y=yes			
1 Resource pt	y=yes			
2 Resource pts	y=yes			
2 Resource pts	y=yes			
4 Resource pts	YES			
2 Resource pts	y=yes			
2 Resource pts	y=yes			
2 Resource pts	y=yes			

B. Foundation

- 1. Incorporate Recycled Flyash in Concrete
25% Recycled Flyash = 2 points; Add 1 point for every 10% increase of flyash, up to 5 points
- 2. Use Recycled Content Aggregate
- 3. Insulate Foundation/Slab before backfill

up to 5 Resource pts	YES	3		
2 Resource pts	y=yes			
3 Energy pts	y=yes			

C. Structural Frame



- 2. Use FSC Certified Wood for framing
(For every 10% of FSC lumber used = 2 points, up to 10)
- 3. Use Wood I-Joists for Floors and Ceilings
- 4. Use Web Floor Trusses
- 5. Design Energy Heels on Trusses 6" or more
- 6. Use Finger-Jointed Studs for Vertical Applications
- 7. Use Engineered Studs for Vertical Applications
- 8. Use Recycled Content Steel Studs for Interior Framing
- 9. Use Structural Insulated Panels (SIPs)
 - a. Floors
 - b. Wall
 - c. Roof
- 10. Apply Advanced Framing Techniques

3 Resource pts	y=yes			
up to 10 Resource pts				
2 Resource pts	y=yes			
2 Resource pts	y=yes			
2 Energy pts	y=yes			
2 Resource pts	y=yes			
2 Resource pts	y=yes			
2 Resource pts	y=yes			
3 Energy pts	y=yes			
3 Energy pts	y=yes			
3 Energy pts	y=yes			
4 Resource pts	y=yes			

1. Resource pt
1 Resource pt

y=yes
y=yes

2. Resource pt

[Redacted]

3 Resource pts y=yes
3 Resource pts y=yes
1 IAD Health pt y=yes
1 IAD Health pt y=yes
1 Resource pt y=yes

3. Resource pt

[Redacted]

1 Energy pt y=yes
2 Energy pts y=yes
Up to 2 Resource pts YES
Up to 2 Resource pts YES
Up to 3 Resource pts YES
1 IAD Health pt y=yes
4 Energy pts y=yes YES
Up to 4 IAD Health pts
4 Resource pts y=yes

	2		
	2		
	3		
			4

- 1. [Redacted]
- 2. [Redacted]
- 3. [Redacted]
- 4. [Redacted]

4. Resource pt

[Redacted]

Up to 4 Energy pts YES
Up to 6 Energy pts
Up to 4 Energy pts
Up to 4 Energy pts

			4

5. Resource pt

[Redacted]

1 Energy pt y=yes YES
1 Energy pt y=yes YES
1 Energy pt y=yes YES
1 Resource pt y=yes

		1	
		1	
		1	

6. Resource pt

[Redacted]

2 Energy pts y=yes
2 Energy pts y=yes
4 Energy pts y=yes YES
3 IAD Health pts y=yes

			4

4. Use Advanced Infiltration Reduction Practices	2 Energy pts	y=yes			
5. Use Cellulose Insulation					
a. Walls	4 Resource pts	y=yes			
b. Ceilings	4 Resource pts	y=yes			
6. Alternative Insulation Products (Cotton, spray-foam)					
a. Walls	4 Resource pts	y=yes			
b. Ceilings	4 Resource pts	y=yes			

I. Windows

1. Install Low Heat Transmission Glazing	1 Energy pt	y=yes	YES		1
	2 Energy pts	y=yes	YES		2
	2 Energy pts	y=yes			
	1 Energy pt	y=yes			

J. Heating Ventilation and Air Conditioning

2. Install Ductwork within Conditioned Space	2 Energy pts	y=yes			
3. Vent Range Hood to the Outside	3 Energy pts	y=yes			
4. Clean all Ducts Before Occupancy	1 IAQ/Health pt	y=yes	YES		1
5. Install Solar Attic Fan	2 IAQ/Health pts	y=yes			
6. Install Attic Ventilation Systems	2 Energy pts	y=yes			
7. Install Whole House Fan	1 Energy pt	y=yes	YES		1
8. Install Sealed Combustion Units	4 Energy pts	y=yes			
a. Furnaces					
b. Water Heaters	3 IAQ/Health pts	y=yes			
9. Replace Wall-Mounted Electric and Gas Heaters with Through-the-Wall Heat Pumps	3 IAQ/Health pts	y=yes			
10. Install 13 SEER/11 EER or higher AC with a TXV	3 Energy pts	y=yes			
11. Install AC with Non-HCFC Refrigerants	3 Energy pts	y=yes			
	2 Resource pts	y=yes			
12. Install 90% Annual Fuel Utilization Efficiency (AFUE) Furnace	2 Energy pts	y=yes	YES		2
13. Retrofit Wood Burning Fireplaces					
a. Install EPA certified wood stoves/inserts	1 IAQ/Health pt	y=yes			
b. Install/Replace Dampers	1 Energy pt	y=yes			
c. Install Airtight Doors	1 Energy pt	y=yes			
14. Install Zoned, Hydronic Radiant Heating	3 Energy pts	y=yes			
15. Install High Efficiency Filter	4 IAQ/Health pts	y=yes			
16. Install Heat Recovery Ventilation Unit (HRV)	5 IAQ/Health pts	y=yes			
17. Install Separate Garage Exhaust Fan	3 IAQ/Health pts	y=yes			

K. Renewable Energy and Roofing

1. Pre-Plumb for Solar Water Heating	4 Energy pts	y=yes			
2. Install Solar Water Heating System	10 Energy pts	y=yes	YES		10
3. Pre-Wire for Future Photovoltaic (PV) Installation	4 Energy pts	y=yes			
4. Install Photovoltaic (PV) System (1.2 kw = 6 points, 2.4 kw = 12 points, 3.6 kw = 18 points)	Up to 18 Energy pts				
7. Install Radiant Barrier	1 Resource pt	y=yes	YES		1
	3 Energy pts	y=yes			

1. Energy pt
 2. Energy pt
 3. Energy pt

5 Energy pt y-yes
 1 Energy pt y-yes
 1 Energy pt y-yes

1. IAQHealth pt
 2. IAQHealth pt
 3. IAQHealth pt
 3. Resource pt
 5. IAQHealth pt
 1. IAQHealth pt
 4. IAQHealth pt
 4. Resource pt
 1. Resource pt
 1. IAQHealth pt

1 IAQHealth pt y-yes
 2 IAQHealth pt y-yes
 3 IAQHealth pt y-yes
 3 Resource pt y-yes
 5 IAQHealth pt y-yes
 1 IAQHealth pt y-yes
 4 IAQHealth pt y-yes
 4 Resource pt y-yes
 1 Resource pt y-yes
 1 IAQHealth pt y-yes

YES			
YES			

5. Resource pt
 4. Resource pt
 4. Resource pt
 5. IAQHealth pt
 4. Resource pt
 1. Resource pt

5 Resource pt y-yes
 4 Resource pt y-yes
 4 Resource pt y-yes
 5 IAQHealth pt y-yes
 4 Resource pt y-yes
 1 Resource pt y-yes

YES	4		

20. Resource pt
 10. Resource pt
 25. Resource pt
 2. IAQHealth pt
 5. Resource pt
 2. IAQHealth pt
 1. IAQHealth pt

20 Resource pt y-yes
 10 Resource pt y-yes
 25 Resource pt y-yes
 2 IAQHealth pt y-yes
 5 Resource pt y-yes
 2 IAQHealth pt y-yes
 1 IAQHealth pt y-yes
