



City of Albany

CONDITIONAL USE PERMIT SUPPLEMENTAL QUESTIONNAIRE

The City of Albany Municipal Code contains findings for approval of Conditional Use Permits. Your answers to these questions allow staff to process your application. There may be additional questions based on your responses below. After your application is accepted for processing, staff and the Planning & Zoning Commission (if applicable) will likely make at least one field visit to the Site and neighborhood.

1. What is (was) the use in this building/tenant space prior to your proposal?

2. What use are you proposing? _____
3. Proposed hours/days of operation? _____
4. Maximum number of employees expected on site at any one time?
(include owners/partners) _____
5. For instructional uses/assemblies of people/classes, etc. what is the maximum number of participants expected on site at any one time?

6. For restaurants and cafes, will beer/wine/liquor be served? _____
7. How large is the space your business will occupy? _____
8. Do you have off-street parking? If so, how many spaces? _____

Please contact the Community Development Department if you have any additional questions. We are open with the following hours:

Monday, 8:30 AM – 7:00 PM
Tuesday – Thursday, 8:30 AM – 5:00 PM
Friday, 8:30 AM – 12:30 PM
Closed for lunch from 12 PM – 1 PM daily

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