

NOTE: These minutes are subject to Council approval and are not verbatim; however, tapes are available for public review.

MINUTES OF THE ALBANY CITY COUNCIL
IN REGULAR SESSION, 1000 SAN PABLO AVENUE
TUESDAY, JULY 6, 2004

8:00 p.m.

Mayor Ely who led the Pledge of Allegiance to the Flag called the regular meeting of the Albany City Council to order on the above date.

ROLL CALL

Present: Council Members Maris, Okawachi, Thomsen & Vice-Mayor Good
Absent: Mayor Ely (excused)

STAFF PRESENT

Beth Pollard, City Administrator; Robert Zweben, City Attorney; Jacqueline Bucholz, City Clerk; Judy Lieberman, Assistant to the City Administrator; Ann Chaney, Community Development Director; Melinda Chinn, Recreation & Community Services Director; Kim Denton, City Treasurer; Charles Adams, Finance & Administrative Services Director; Marc McGinn, Fire Chief; Greg Bone, Police Chief. Also attending were numerous City employees.

3. ANNOUNCEMENT OF EXECUTIVE SESSION ACTION

4. CONSENT CALENDAR

(Consent Calendar items are considered to be routine by the City Council and will be enacted by one motion. By approval of the Consent Calendar, the staff recommendations will be adopted. There will be no separate discussion on these items unless a Council Member or a member of the audience requests removal of the items from the Consent Calendar.)

- 4-1.** a. Ratification of City of Albany net payroll in the amount of \$146,281.51; taxes, benefits & withholdings in the amount of \$143,127.48. Total payroll in the amount of \$289,408.99. Payroll period: 06/25/04.

4. CONSENT CALENDAR

- b. Ratification of Albany Municipal Services JPA net payroll in the amount of \$36,047.45; taxes, benefits & withholdings in the amount of \$33,885.86. Total payroll in the amount of \$69,953.31. Payroll period: 06/25/04.

Staff recommendation: Ratify.

- 4-2.** Ratification of bills, claims & demands against the City of Albany in the amount of \$128,007.92. Period: 06/18/04.
(File #300-40)

Staff recommendation: Ratify.

- 4-3.** Ratification of pension payments in the amount of \$105,622.89 for the month of June, 2004.

Staff recommendation: Ratify.

- 4-4.** Adoption of findings for denying appeal of Planning and Zoning Commission decision denying Planning Application #04-012, request for a variance to allow a six foot fence to be located within the front yard setback at 801 Kains Avenue.
(File #450-50)

Staff recommendation: Adopt findings and uphold decision to deny Planning Application #04-012.

- 4-5.** Annual Adoption of City Investment Policy. A Resolution of the Albany City Council Re-Delegating Investment Authority to the City Treasurer and Adopting the Investment Policy for the City of Albany.
(File #320-40)

Staff recommendation: Approve Resolution #04-34 – A Resolution of the Albany City Council Re-Delegating Investment Authority to the City Treasurer and Adopting the Investment Policy for the City of Albany.

Vice-Mayor Good asked that Item 4-4 be pulled from the Consent Calendar and acted on separately.

MOTION:

Moved by Council Member Okawachi, seconded by Council Member Thomsen to approve the Consent Calendar, as submitted with the exception of Item 4-4.

AYES: Council Members Maris, Okawachi, Thomsen & Vice-Mayor Good

NOES: None

ABSENT: Mayor Ely

Motion carried and so ordered.

4. CONSENT CALENDAR

4-4. Findings for Denial of P&Z Commission Decision Regarding a Variance at 801 Kains

(File #450-50)

Vice-Mayor Good stated that he believes the fence at 801 Kains beautifies the entire neighborhood and that the approval of the Variance is an improvement to the City.

MOTION:

Moved by Vice-Mayor Good, seconded by Council Member Okawachi to permit the Variance and allow the 6-foot fence at 801 Kains Avenue.

ON THE QUESTION:

Council Member Maris expressed concern that by allowing the variance it would be setting a precedent.

The City Attorney recommended that this item be held over until the entire five Council members are present and noted that the only action that should be taken tonight is to approve the Findings for the denial of the Variance.

MOTION:

Moved by Council Member Thomsen, seconded by Council Member Okawachi to hold this item over until there is a full Council present.

AYES: Council Members Maris, Okawachi & Thomsen

NOES: Vice-Mayor Good ABSENT: Mayor Ely

Motion carried and so ordered.

It was the consensus of the Council to put this item on the July 26, 2004, agenda.

5. PRESENTATION/PUBLIC HEARING

5-1. 2003/04 Library Services Contract

(File #600-40)

The City Administrator reported that Alameda County provides library service to the City of Albany and funds 15.5 hours per week. However, the citizens of Albany passed a library tax that generates funds for an additional 21.5 hours per week for a total weekly schedule of 37 hours.

The Albany Library Board recommended that included in the contract cost \$3,000 be approved for the partial cost of the Community Center monitor.

MOTION:

Moved by Council Member Maris, seconded by Council Member Thomsen to approve staff's recommendation, as follows: 1) Authorize the Mayor to execute an agreement with Alameda County Library in the amount of \$420,057 for 21.5 hours per week of library services for fiscal year 2004/05. 2) Direct staff to budget \$3,000 from the Library Tax Fund to the 2004/05 City budget for building monitor services.

ON THE QUESTION:

Mr. Robert Lieber asked what the City receives for the 21.5 hours and the City Administrator responded it pays for one staff member and additional hours.

5-1. 2003/04 Library Services Contract**VOTE ON THE MOTION:**

AYES: Council Members Maris, Okawachi, Thomsen & Vice-Mayor Good

NOES: None

ABSENT: Mayor Ely

Motion carried and so ordered.

5-2. Designation of Capital Bond Measure F Funds

(File #320-55)

The City Administrator reported that in November, 2002 Albany voters approved a \$14.5 million general obligation bond measure for capital improvements (Measure F). In 2003, Council directed a series of steps for the development of priorities for the expenditure of Measure F funds. Since that action, the following occurred to develop options and priorities for project expenditure.

1. Buildings: Staff and consultants reviewed the 2000 Seismic Evaluation on the Fire, Police & City Hall. The cost to replace the buildings was estimated at \$10 million, while retrofit and renovation projects range in cost from \$2.5 million to \$6.5 million.

2. Pedestrian, Bicyclist and Motorist Safety: The Traffic & Safety Commission was asked to develop a priority list. The Council approved the recommended list and the total cost of the project list is \$3.2 million.

3. Parks & Recreation Facilities: The Park & Recreation Commission was authorized to prepare a Parks, Recreation & Open Space Master Plan. The Council accepted the priority list and the cost of the recommended projects is \$6.8 million.

4. Pavement: The City's pavements were evaluated and the recommendation is to spend \$500,000 a year on pavement improvements and not less than \$250,000 per year. Previous State funding has been suspended due to the budget deficit. The total cost to eliminate deferred maintenance on streets is \$7.1 million.

Staff has analyzed and evaluated each of the Measure F project categories and priorities and developed recommendations on the designation of Measure F funds. The City Administrator noted that the following is the criteria used when establishing the funding designations: Safety and liability – to what extent do the projects reduce health and safety risks and City liability. Cost-benefit – what gain is created for the investment of dollars; to what extent does the project reduce maintenance and/or operating costs; does the project improve the functionality of the facility. Opportunity – which projects are time-sensitive, have limited funding possibilities other than Measure F and/or have a unique window of opportunity. Community interest – which projects most closely match the City's goals and concerns, have been on the City's pending list for a period of time, and/or would have the greatest use serving the greatest number of people.

The City Administrator stated that the total amount of the Measure F capital bond funds is \$14.5 million and the recommended designations for projects and bond issuance costs total \$12.97 million, which leaves undesignated Measure F funds of \$1.53 million.

Staff recommends that Council refrain from designating the remaining \$1.53 million at this time in order to keep funds in reserve for unanticipated opportunities, emergencies or cost overruns in all the project categories.

5-2. Designation of Capital Bond Measure F Funds

The City Administrator cautioned the Council that while staff endeavors to provide accurate project cost estimates, final costs are not refined until bids are received and are not final until the projects are completed. In addition, emergencies or safety considerations can arise which require immediate attention and funding, such as the Community Center/Library.

The City Administrator went over staff's recommendation regarding the designation of funds for Measure F projects, as follows:

1. Seismic retrofit and renovation of the Fire, Police & City Hall: \$6.5 million, including the \$50,000 spent to date.
2. Pedestrian, bicyclist and motorist safety improvements: \$2 million, including the projection of \$215,000 for 2004 traffic calming projects.
3. Parks and recreation facilities and improvements: \$2.5 million, including the \$300,000 expended on the Memorial Park Phase I Improvement Project.
4. Pavement improvements: \$1.7 million, including the \$595,000 expended from Measure F on the 2003 paving program and \$250,000 allocated to the 2004 paving program.
5. Bond issuance costs: Estimated at \$270,000.
6. Contingency funds: \$1,530,000.

Council Member Thomsen stated that a lot of discussion has occurred regarding this item and believes that staff has done a great job in putting the recommended list together. Council Member Thomsen noted that she likes the designations and noted it will give a jump-start to many projects.

Council Member Maris stated that he would like more detail regarding the contingencies in the \$6.5 million City Building project. The City Administrator responded that the cost estimates are 5-10% contingency. However, for more specific detail an architect would have to be hired and then a detailed budget would be prepared with contingencies.

Council Member Maris stated that he believes the pavement condition will cause the streets to deteriorate and would like to see more than \$1.7 million allocated.

Council Member Maris thanked staff for the recommendations noting it is a good place to start.

Council Member Good stated that these allocations are not in concrete and the Council can change their minds at a later date and the City Administrator agreed.

Ms. Susan Mulhall, Tevlin Street, urged the Council to allocate more than the \$1.7 million for pavements noting that Tevlin Street is in bad shape and needs to be fixed.

Mr. Dave Glaser, Evelyn, spoke about construction and the need to adhere to ADA guidelines. Mr. Glaser commented that during the Memorial Park construction it was not ADA accessible and noted that he has a disabled child who has been limited to using the Park because of ADA accessibility.

The Project Manager responded that the Memorial Park project was in compliance with ADA guidelines. However, during the construction phase there was a problem with a disabled child not being able to get to the Child Care Center. Although, once the City found out every accommodation was made so the child could get to the Center.

5-2. Designation of Capital Bond Measure F Funds

Mr. Jeff Pillar, P&R Commission, acknowledged the Council's dilemma in trying to make all the allocations but expressed concern with the recommended allocation for Park & Recreation. Mr. Pillar stated that no money was set aside for the Veteran's Building and believes that this will led to cynicism on the part of the voters and disappointment.

Mr. Hugo Larman, P&R Commission agreed with the previous speaker and expressed concern with the large amount of money being allocated to the City Hall building.

Council Member Maris also expressed concern with the amount of money recommended to be allocated for the City Hall building. Council Member Maris stated that nothing in the ballot language spoke about expansion of City Hall. Council Member Maris acknowledged the importance of retrofitting City Hall and the Police and Fire Stations and stated the project could be done for less money and would like to see a healthy contingency of approximately \$2-3 million.

Council Member Okawachi agreed that the parks are very important and would like to see the City own the Veteran's Building. However, is also very concerned about the condition of City Hall and the Police & Fire Stations. Council Member Okawachi stated that she would like to see the Emergency Operations Center (EOC) and the Maintenance Department all be at City Hall and noted that a lot of money is being spent on rent for the Maintenance Department.

Council Member Good stated that he did not believe it a good idea to just patch City Hall and the Safety Departments.

Council Member Thomsen stated that if Council opted for Alternate C the EOC and Maintenance would not be included.

Mr. Brian Parker, 1127 Garfield, agreed that the City building allocation was very expensive and was stretching the ballot wording.

Lieutenant McQuiston, Albany Police Department, on spoke on behalf of the Albany Peace Officer's Association, and urged Council to approve staff's recommendation. Lt. McQuiston outlined a number of issues that need to be addressed in the Police Department and approving the \$6.5 million would help to rectify those problems.

The Police Chief stated that it is important to have the EOC at City Hall noting right now it is very inefficient having to go to the Community Center and setting up the operation each time. The Police Chief noted the system is not good and may fail and the problem is very serious and urged the Council to take these problems into their deliberations.

The Fire Chief stated that the current buildings were built in 1966 and noted that the current safety equipment is much bigger and have outgrown the current building.

Ms. Ruth Conner, Tulare Avenue, stated that as a voter when she first read the ballot language she immediately thought of the safety buildings and the importance of enhancing and enlarging. Ms. Conner agreed with the two Chiefs that the EOC should definitely be located at City Hall.

Mr. Allan Riffer, 631 Jackson, stated that the Albany School District passed a measure and were later criticized for the way they handled the implementation of the

5-2. Designation of Capital Bond Measure F Funds

funds. Mr. Riffer suggested that the City refer this to Bond Counsel for their recommendation on the legal use of the funds.

Ms. Maureen Crowley, stated that the voters had certain ideas of where the money should go when this measure was passed and agreed that traffic, streets and parks should have a bigger share of the funds.

The City Attorney stated that staff has checked previously with Bond Counsel, however, agreed that maybe this should go back for additional checking.

Council Member Thomsen suggested this item go back to Bond Counsel and no decision be made at this time.

Council Member Maris stated that he would like to have better cost figures, particularly with respect to the safety building renovation and noted that a 10-15% contingency is too small.

The City Administrator responded that cost estimates have been done and is not sure what additional information is needed. Council Member Maris stated staff should go to the next step and commented the \$6.5 million could easily go to \$10 million and agreed it was too early to approve the recommendations.

Council Member Good disagreed stating that a lot of thought went into the recommendations and have not seen or heard anything that would suggest that Council should not proceed.

It was the consensus of the Council to hold this item over to the July 26, 2004 meeting and instructed staff to refer this back to Bond Counsel.

5-3. Landscaping & Lighting Assessment District No. 1988-1

(File #360-20)

The Community Development Director reported that in 1988 the City Council established Assessment District No. 1988 to provide landscaping and lighting improvements and maintenance throughout the City. In order to levy assessments, state law requires that the Council direct the filing of an annual report, notice a public hearing and provide property owners an opportunity to review the proposed program, its associated costs and the proposed amount of assessment. The assessments are not proposed to increase from the fiscal year 2003/04 assessment level and, in fact have not increased in fifteen years.

Although the majority of funds will go toward maintaining Albany's existing landscaping & lighting infrastructure, \$20,000 in discretionary funds are programmed for the Ocean View tennis courts. The Park & Recreation Commission is considering upgrading the lighting along Ohlone Greenway. Therefore, in the future, if there are other projects where discretionary funds may be applied, the Commission would support use of funds for this lighting project.

Vice-Mayor Good opened the public hearing and asked if anyone would like to speak. There being no one the public hearing was closed.

Council Member Thomsen presented Resolution #04-28 – A Resolution of the Albany City Council Confirming the Landscaping and Lighting Assessment District

5-3. Landscaping & Lighting Assessment District No. 1988-1

Diagram and Assessment and Levying Assessment for Assessment District No. 1988-1 for Fiscal Year 2004/05.

MOTION:

After reading the title, and waiving reading of entire Resolution, it was moved by Council Member Thomsen and seconded by Council Member Okawachi to approve Resolution #04-28.

AYES: Council Members Maris, Okawachi, Thomsen & Vice-Mayor Good

NOES: None ABSENT: Mayor Ely

Motion carried and so ordered.

5-4. Landscaping & Lighting Assessment District No. 1996-1

(File #360-60)

The Community Development Director reported that in November, 1996 the voters approved the levy of assessments for the Open Space, Recreational Playfields and Creek Restoration Assessment District 1996-1 (Measure R). In order to annually levy assessments, state law requires that the Council direct the filing of an annual report, notice a public hearing and provide property owners an opportunity to review the proposed programs, its associated costs and the proposed amount of assessment. The assessments are not proposed to increase from the 2003/04-assessment level and, in fact have not increased since the district's inception in 1996.

Under the terms of Measure R, Assessment District revenues must be allocated as follows: One-half (50%) to the acquisition and improvement of open space on Albany Hill; one-fourth (25%) for the acquisition, development and maintenance of recreational playfields; one-fourth (25%) for creek restoration improvements.

Vice-Mayor Good opened the public hearing and asked if anyone would like to speak. There being no one the public hearing was closed.

Council Member Thomsen presented Resolution #04-29 – A Resolution of the Albany City Council Confirming the Landscaping and Lighting Assessment District Diagram and Assessment and Levying Assessment for Fiscal Year 2004/05.

MOTION:

After reading the title, and waiving reading of entire Resolution, it was moved by Council Member Thomsen and seconded by Council Member Okawachi to approve Resolution #04-29.

AYES: Council Members Maris, Okawachi, Thomsen & Vice-Mayor Good

NOES: None ABSENT: Mayor Ely

Motion carried and so ordered.

5-5. Offer from Bayside Commons to Acquire Land

(File #670-20)

The Planning Manager reported that in 2002 a representative from Bayside Commons approached the City about the possibility of acquiring a parcel of land immediately north of the entrance driveway and parking lot for Bayside Commons. The

5-5. Offer from Bayside Commons to Acquire Land

land is a remnant parcel leftover from when the condominiums were built. The developers deeded the property to Bayside Commons Homeowners Association.

The parcel is unique as it is located in the City of Richmond in Contra Costa County. The parcel is bisected by Cerrito Creek, by an easement dedicated to the City of Albany for trail purposes, a portion of the Bayside Commons parking lot and fence and the joint Albany/Berkeley sewer line.

The Planning Manager noted that staff believes there are a number of benefits to acquiring the parcel: Owning the trail furthers the City's policies, specifically General Plan Circulation Policy CIRC 4.5, which states "increase pedestrian travel throughout the City by connecting major pathway systems, such as the BART liner park to other city, regional and State Parks, and other community facilities. Owning the parcel could help to further the implementation of the Bicycle Master Plan, which identifies the completion of the Cerrito Trail. The trail will provide a secondary access to the City park parcel located between the Blind Center and Bayside Commons. Owning the parcel would further the City's Watershed Master Plan by restoring this portion of Cerrito Creek. Owning the parcel would give the City an opportunity to perfect the sewer easement as part of the negotiation.

There are also some liabilities: Liability to the City if someone were to get injured while walking or biking along the trail; liability if the Creek floods adjoining properties.

The Planning Manager noted that staff has identified a number of steps that would need to be taken before transfer of ownership of the property could take place: 1) Prepare a concept plan showing revised trail alignment. 2) Have a surveyor or civil engineer prepare a legal description that describes the boundaries of that portion of the parking lot and driveway. 3) An Exhibit Map. 4) Prepare a new easement description for the sanitary sewer that coincides with the actual alignment of the pipe. 5) Prepare a new easement description for the pedestrian trail that coincides with the actual trail. 6) Quitclaim the existing sewer and trail easements to the Home Owners Association. 7) Prepare an agreement for sale of property and transfer of easements. The agreement would have to outline the costs and how they will be paid.

There are costs associated with these steps and the City currently has \$5,000 from the Cerrito Creek Trail alignment study that could be used to pay for some or all of the costs.

The Planning Manager stated that overall staff believes the benefits of owning this parcel outweighs the risks. By owning the parcel the City has the ability to perfect a number of deficiencies and to ensure for the future the possibility of constructing a trail along Cerrito Creek.

The Planning Manager recommended that should staff be directed to pursue completing the necessary steps they would return to Council at a closed session to discuss terms and conditions for acquisition.

The City Attorney reiterated the fact that Council has the right to go into Executive Session to discuss negotiations for the transfer of property. The City Attorney advised the Council that tonight they should make a policy decision to direct staff to proceed to prepare for negotiations.

5-5. Offer from Bayside Commons to Acquire Land

Council Member Maris asked a question about the Orientation Center for the Blind and this parcel of land.

Council Member Thomsen stated that she originally was lukewarm on this matter but is willing to proceed to the next step and noted it was about cost versus benefits.

Mr. Dave Larson, representing Bayside Commons Association, stated that he agrees with the staff report and subsequent recommendations.

Mr. Clay Larson asked about the flood plains and whether this parcel was subject to flooding and the Planning Manager responded that he suspects that if the creek overflows there may be flooding.

Mr. Larson noted that this area is subject to homeless occupation and the Planning Manager stated that he believes the homeless camps are on the south side of the creek.

Ms. Susan Swartz, Friends of Five Creeks, stated that she hopes the Council proceeds with this and noted there is a serious homeless camp problem adjacent to the Pacific East Mall.

It was the consensus of Council that staff proceeds with this and that it comes back to Council in Executive Session.

5-6. Budget/Constitutional Protection Package

(File #330-20)

The City Administrator indicated that the League of California Cities sponsored an initiative that will appear on the November, 2004 ballot. The measure is called the Local Taxpayers and Public Safety Protection Act and would require the State to obtain voter approval before taking away city revenues. The City of Albany has gone on record in support of this initiative.

The State continues to face a budget deficit and to close the gap for the 2004/05 and 2005/06 fiscal years, the Governor is proposing a cut of \$1.3 billion in local government revenues (\$350,000 to cities) in exchange for the Governor's support of the Local Initiative and a commitment not to cut city revenue in the future. Under this agreement, in 2006/07 cities would also receive the reimbursement of the vehicle license fees taken by the State in 2003/04. The Governor has made it clear that he would not support the initiative without the cities support for the 2004/06 budget cuts.

The City Administrator reported that the Budget/Constitutional Protection Package will reduce revenues to the City of Albany in the amount of approximately \$200,000 in each of the upcoming fiscal years and will return approximately \$300,000 to Albany in fiscal year 2006/07. The revenue cuts have been incorporated in the City of Albany budget.

Council Member Maris presented Resolution #04-33 – A Resolution of the Albany City Council Endorsing the Budget/Constitutional Protection Package approved by the League of California Cities.

ON THE QUESTION:

Council Member Maris read a letter that was sent to two Legislators urging their support of this agreement.

5-6. Budget/Constitutional Protection Package

Mr. Robert Lieber cautioned the Council noting that the voters must approve the Constitutional Amendment and there are no guarantees and also the Governor is promising something that he cannot personally deliver.

VOTE ON THE MOTION:

AYES: Council Members Maris, Okawachi, Thomsen & Vice-Mayor Good

NOES: None ABSENT: Mayor Ely

Motion carried and so ordered.

5-7. Campaign Reform Ordinance

(File #630-40)

The City Administrator stated that Ordinance #04-05 was approved for first reading on June 21, 2004, and is now before Council for Second Reading.

Council Member Maris stated that before Council is a new version of the Ordinance and asked what the difference was. The City Attorney replied that some of the changes were not made from the first reading.

Mr. Clay Larson & Mr. Brian Parker both spoke on this issue and a question was asked about limitations for measures. The City Attorney replied that limitations on measures are prohibited and is considered a First Amendment right.

Council Member Thomsen introduced Ordinance #04-05 – An Ordinance of the Albany City Council Amending Chapter VII, City of Albany Campaign Finance Reform Act of 1966, of the Albany Municipal Code. Second Reading.

MOTION:

After reading the title, and waiving reading of entire Ordinance, it was moved by Council Member Thomsen and seconded by Council Member Okawachi to approve Ordinance04-05 for Second Reading – Pass-to-Print.

ON THE QUESTION:

Council Member Maris stated that the \$6,000 limit is a lot of money and wondered whether the Council would want to drop the amount from \$0.50 per registered voter to \$0.25. Council Member Thomsen stated that she believes the amount in the Ordinance is fine.

Council Member Good stated that he would be voting against the Ordinance, as he believes it does no good except to put stumbling blocks in the path of the poor.

VOTE ON THE MOTION:

AYES: Council Members Maris, Okawachi & Thomsen

NOES: Vice-Mayor Good ABSENT: Mayor Ely

Motion carried and so ordered.

Council Member Maris stated that he would like to see an item on a future agenda regarding measures and contributions and would also like to have staff prepare a Resolution indicating the intent of this Ordinance applies to the Albany School Board elections.

10:10 p.m. – Council Member Thomsen left the meeting.

5-8. Recruitment for Public Works Manager

(File #700-20)

The Community Development Director reported that in May, 2004 the Public Works Manager retired and an interim manager was hired to help give an independent assessment of the organizational make-up of the Public Works Division, assist with the recruitment, evaluate current maintenance functions and efficiencies and provide recommendation to the City.

The interim Manager evaluated whether the City should recruit for a Public Works Manager with an engineering background and the answer was no and staff concurs. The Interim Manager stated that the cost for an engineer would be too much and believes the City would be better off with a Manager with good managerial skills.

Staff also noted that after this recruitment the City would look for an Associate Engineer who would assist the Manager, and of course, the City has a contract Engineer on staff.

Staff is recommending that a Public Works Manager be hired at the same salary, as noted in the current Salary Resolution (pay range: \$6,128-\$7,447 per month).

Council Member Maris stated that the Public Works Manager must have good managerial skills and experience and a background in public works.

MOTION:

Moved by Council Member Maris, seconded by Council Member Okawachi to authorize the City Administrator to proceed with recruitment of the permanent Public Works Manager at the current City's salary schedule.

AYES: Council Members Maris, Okawachi & Vice-Mayor Good

NOES: None

ABSENT: Mayor Ely & Council Member Thomsen

Motion carried and so ordered.

5-9. Master Fee Schedule

(File #100-90)

The Finance & Administrative Services Director stated that a draft of the 2004 Master Fee Schedule was made available to the public on May 28, 2004 and a public hearing held on June 7, 2004. As requested by Council at that meeting, staff reviewed the building valuation per square foot schedule comparing to neighboring cities. As a result of this review, the valuation per square foot of new construction for apartments was increased from \$90 to \$125 and the valuation for single family dwellings increased from \$100 to \$111; for remodel/alterations the valuation for apartments was increased from \$45 to \$90 and for single family dwellings increased from \$50 to \$80. All other valuations and fees remain as recommended at the public hearing.

The proposed fee increases are estimated to produce \$22,000 to \$36,000 additional revenue for the City. This increase will offset the increase cost of City provided services and prevent these increased costs from creating an operating deficit in the General Fund.

Council Member Maris thanked staff for the update on the Community Development fees and noted that they did not go up very much. The Planning Manager

10. ADJOURNMENT

10:20 p.m. – There being no further business before the City Council it was moved and seconded to adjourn the meeting.

Minutes submitted by Jacqueline L. Bucholz, City Clerk, CMC.

JON ELY
MAYOR

ATTEST:

JACQUELINE L. BUCHOLZ, CMC
CITY CLERK