RECREATION & COMMUNITY SERVICES

	Fee	
ATHLETIC FIELDS: Ocean View Park, Memorial Park		
*Hourly rate includes a $2.00 CIP fee	**Resident**	**Non-resident**
• Youth Teams, Leagues, Groups	$12.00/hr	$19.50/hr
• Adult Teams, Leagues, Groups	$17.50/hr	$25.00/hr
• Business Teams, Leagues, Groups	$25.50/hr	$33.00/hr
Albany Unified School District	No Charge-See JUA	
Field Lights Fee (Added to hourly rental rate)	$11.50/hr	$12.00/hr
PICNIC/BBQ AREAS:		
*Hourly rate includes a $2.00 CIP fee; Each table seats 6	**Resident**	**Non-resident**
Memorial Park: (4 hour Minimum)		
• East Side (4 Tables; Max 24 people)	$16.50/hr	$19.00/hr
• West Side (5 Tables; Max 30 people)	$20.50/hr	$23.00/hr
• Entire Picnic Area (9 Tables: Max 54 people)	$36.50/hr	$39.00/hr
Plus a Security/Cleaning Deposit (Refundable)	$30.00 Flat	$30.00 Flat
Jewel's Terrace Park: (4 hour minimum)		
• Entire Picnic Area (5 Tables; Max 30 people)	$20.50/hr	$23.00/hr
Plus a Security/Cleaning Deposit (Refundable)	$30.00 Flat	$30.00 Flat
Ocean View Park: (4 hour minimum)		
• Cedar Area (3 Tables; Max 18 people)	$12.50/hr	$15.00/hr
• Maple, Pine, Oak & Spruce Areas (2 Tables each; Max 12 people)	$ 8.50/hr	$11.00/hr
• Ponderosa Area (1 Table; Max 6 people)	$ 5.50/hr	$ 8.00/hr
• Entire Park (Picnic Area 12 Tables; Max 144 people)	$48.50/hr	$51.00/hr
Plus a Security/Cleaning Deposit (Refundable)	$30.00 Flat	$30.00 Flat
MEMORIAL PARK EVENT AREA:		
	Resident	**Non-resident**
• West Side Grass & Stage: Community Based Organizations Only (Permit Required)	$40.00/hr	$50.00/hr
• East Side Grass: Community Based Organizations Only (Permit Required)	$30.00/hr	$40.00/hr
• Entire Park: Albany Community Based Organizations Only (Permit Required)	$110.00/hr	$120.00/hr
• Stage Power (Must Rent West Grass & Stage; Permit Required)	$25.00 Flat	$25.00 Flat
• Stage Power Deposit (Refundable)	$100.00 Flat	$100.00 Flat
MEMORIAL PARK BASKETBALL COURT		
*Hourly rate includes a $2.00 CIP fee	**Resident**	**Non-resident**
Memorial Park Basketball Court	$ 8.00/hr	$10.00/hr
TENNIS COURTS:		
*Hourly rate includes a $2.00 CIP fee	**Resident**	**Non-resident**
Ocean View Park, Memorial Park, Terrace Park	$ 8.00/hr	$10.00/hr
Private Tennis Instructors (Ocean View Courts Only; Day Rental Only)	$16.00/hr	$20.00/hr
Albany Unified School District	No Charge-See JUA	
Single Use Light Access Code	$ 4.00/hr (Must reserve court for key code)	
Tennis Light Access Code:		
• Full-Year: (July 1– June 30)	$65.00/key	$75.00/key
• Half-Year: (January 1–June 30)	$33.00/key	$38.00/key
*Must have light access code to reserve courts after 5:30 pm (Nov–Mar), after 7:00 pm (April–Oct)		

RECREATION & COMMUNITY SERVICES

COMMUNITY ROOM: Albany Community Center		
*Hourly rate includes a $4.00 CIP fee	**Resident**	**Non-resident**
• Community Based Organization (Not for Profit)	$55.00/hr	$63.00/hr
• Private Rental for Social or Fundraising	$83.00/hr	$91.00/hr
• Commercial and Business	$96.00/hr	$104.00/hr
Weekend Reservations (Friday–Sunday) Added to hourly rate	$25.00/hr	$27.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	$500.00 Flat	
MULTI-USE ROOM: Albany Senior Center		
*Hourly rate includes a $4.00 CIP fee	**Resident**	**Non-resident**
• Community Based Organization (Not for Profit)	$39.00/hr	$47.00/hr
• Private Rental for Social or Fundraising	$45.00/hr	$53.00/hr
• Commercial and Business	$64.00/hr	$72.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	$500.00 Flat	
MEETING ROOMS: Community Center (EOC, Room 1, Room 2, Craft, Edith Stone), Senior Center (South Room), The Annex		
*Hourly rate includes a $4.00 CIP fee	**Resident**	**Non-resident**
• Community Based Organization (Not for Profit)	$29.00/hr	$37.00/hr
• Private Rental for Social or Fundraising	$35.00/hr	$43.00/hr
• Commercial and Business	$54.00/hr	$62.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	$250.00 Flat	
MEMORIAL PARK FACILITY		
*Hourly rate includes a $4.00 CIP fee	**Resident**	**Non-resident**
• Community Based Organization (Not for Profit)	$39.00/hr	$47.00/hr
• Private Rental for Social or Fundraising	$45.00/hr	$53.00/hr
• Commercial and Business	$64.00/hr	$72.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	$500.00 Flat	
STAFF LOUNGE: Community Center		
*Hourly rate includes a $4.00 CIP fee	**Resident**	**Non-resident**
• Community Based Organization (Not for Profit)	$17.00/hr	$23.00/hr
• Private Rental for Social or Fundraising	$23.00/hr	$30.00/hr
• Commercial and Business	$32.00/hr	$40.00/hr
Albany Unified School District	No Charge-See JUA	
KITCHEN RENTAL: Community Center, Senior Center		
*Hourly rate includes a $4.00 CIP fee	**Resident**	**Non-resident**
• Community Based Organization (Not for Profit)	$26.00/hr	$34.00/hr
• Private Rental for Social or Fundraising	$35.00/hr	$43.00/hr
• Commercial and Business	$44.00/hr	$52.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	$50.00 Flat	
BLOCK PARTY:		
*Rate includes a $4.00 CIP fee	**Resident**	**Non-resident**
• Block Party Package: Includes Application Processing, Barrier Delivery & Pick-up	$40.00 Flat	NA
• Event Insurance (Required)	Quote by Insurance Company	NA

RECREATION & COMMUNITY SERVICES

Miscellaneous Facility Rental Fees:	Fee
1. Facility Rental Application Fee (Non-Refundable)	$35.00 Flat
2. Event Insurance (Includes Processing Fee)	Quote by Insurance Company
3. City Alcohol Permit Fee (Exclusive of ABC Fee)	$33.00/Application
4. Additional Security Required	Cost of service
5. Late Payment Fee	20% of Balance Due
6. Audio/Visual System (Projector/Screen/PA System) (Community Center & Senior Center)	$100.00 Flat
7. Transfer Fee for Room Reservation Changes	$25.00/Change
8. Transfer/Cancellation Fee for Field/Tennis Reservation Changes	$5.00/Change
9. Table Cloth Rental Fee	Varies
10. Stage (6 Pieces Available, Each 2' x 4' + Wheel Chair Ramp)	$20.00/Stage Piece
11. Curtains (Black Formal Curtains that Line the Walls of Community Room)	$120.00 Small; $150.00 Large
12. Tall Cocktail Tables (6 Available): Community Center Only	$10.00/Table
13. Podium (Community Center & Senior Center)	$15.00 Flat
14. Locker Rental (Community Center Only)	$10.00/Mo (Small), $15.00/Mo (Large)
15. 10' x 10' Event Tent Rental (Includes Tent Stakes) (5 Available)	$25.00/Tent
16. 10' x 10' Event Tent Deposit (Refundable)	$50.00 Flat
17. Ongoing Rental Discount (6 Dates or More on Application)	10% off hourly base rate

When the Recreation and Community Services Department must provide personnel, equipment services, or supplies that would not otherwise be provided, the user group or organization will be charged for these services. Personnel will be charged back on an hourly basis. This charge will include wage, benefits, employer expenses, and any other expense directly related to the employment of personnel. The amount of hours billed will include set-up, take down, and actual event time or scheduled rental time, whichever is greater. Equipment services and supply charges will be billed to the user group or organization at the City's direct cost of goods. User groups or organizations must provide their own event insurance or purchase event insurance from a qualified insurance company.